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Updated on February 27, 2024Ever wondered what sets successful project managers apart? It's the knack for delivering killer project managers apart? It's the knack for delivering what sets successful project managers apart? It's the knack for delivering what sets successful project managers apart? It's the knack for delivering killer project managers apart? It's the knack for delivering killer project managers apart? It's the knack for delivering what sets successful project managers apart? It's the knack for delivering what sets successful project managers apart? It's the knack for delivering what sets successful project managers apart? It's the knack for delivering what sets successful project managers apart? It's the knack for delivering what sets successful project managers apart? It's the knack for delivering what sets successful project managers apart? It's the knack for delivering what sets successful project managers apart? It's the knack for delivering what sets successful project managers apart? It's the knack for delivering what sets successful project managers apart? It's the knack for delivering what sets successful project managers apart? It's the knack for delivering what sets successful project managers apart? It's the knack for delivering what sets successful project managers apart? It's the knack for delivering what sets successful project managers apart? It's the knack for delivering what sets successful project managers apart? It's the knack for delivering what sets successful project managers apart? It's the knack for delivering what sets successful project managers apart? It's the knack for delivering what sets successful project managers apart? It's the knack for delivering what sets successful project managers apart? It's the knack for delivering what sets successful project managers apart? It's the knack for delivering what sets successful project managers apart? It's the knack for delivering what sets successful project managers apart? It's the knack for delivering what sets successful 
we're diving into the art of creating engaging project plans that captivate clients and stakeholders. To help you transform your project presentations, we'll share insights into how to:Get ready for practical tips and actionable techniques to make your presentations shine, breaking down the barriers of business communication right from the
start! Explore and download templateWhen presenting to project stakeholders, it's crucial to move beyond mere data and offer a compelling narrative. Rather than drowning in the details of a project stakeholders, it's crucial to move beyond mere data and offer a compelling narrative. Rather than drowning in the details of a project stakeholders, it's crucial to move beyond mere data and offer a compelling narrative.
Microsoft Project is commonly used in the planning phase, its detailed Gant chart views (like the example below), may not effectively convey key insights during stakeholder meetings. This is why your next executive-level project review should rely on more visual project management tools to lay out the strategic planning process. The goal is to make
complex information easily digestible while ensuring stakeholders grasp the business implications. An exec-level project review should summarize the strategic planning process and showcase its progress in a visually appealing manner. Remember: the challenge consists of making the information easy to digest and ensuring that audiences understand
the business implications. 2. Visualize project data effectively The best option for outlining a project's plan is to create a workflow diagram that correlates the tasks with the critical milestones, as shown in the Gantt chart example below: Explore and download template Presenting the project roadmap in this manner helps your stakeholders quickly see
the scheduled tasks, as well as their duration, sequences and other task dependencies, all of which define the critical path. Furthermore, connecting the project events (milestones) offers clients and execs more insight, which translates to better management decisions. 3. Select the right type of graphic for your project
- Timelines vs Gantt chartsWhen it comes to visually representing your project's strategic planning process, two main options are commonly used: timelines and Gantt charts. While timelines focus primarily on events, such as milestones, Gantt charts typically depict activities or tasks. However, to create an ideal project presentation, it's crucial to
strike a balance between showcasing both tasks and milestones. To ensure clarity and coherence, consider utilizing a unified graph, such as a swimlane diagram. This type of graphical representation allows you to categorize tasks and milestones according to their specific project life cycle phase, providing a comprehensive overview of your project's
progress. Explore and download templateTo decide which of the two visual project management charts serves you best, check out our case study on the benefits of using timelines in project presentations or our article on the do's and don'ts of creating a Gantt chart. Next, let's take a comparative look at two frequently used alternatives for visually
rendering a project charter, Excel and PowerPoint. We will also show you how to make a Gantt chart + Timeline using a scatter graph, and how to make a single, unified Gantt chart + Timeline presentation in .PPTX by using our add-in for PowerPoint, Office Timeline.4. Streamline
project data organization in ExcelWhether or not you're going to create the Gantt chart in Excel, this application from the Microsoft suite is a great place to start drafting the project into smaller pieces of work - the tasks. Make an
Excel project management template that you can reuse, then list each of the tasks on the data table in the correct sequence. The tasks will form the project schedule. Another important piece of the puzzle to integrate in your Excel project management template is the milestone section. Project
milestones consist of all major deadlines your plan must achieve, and they form your Excel timeline. We have included a Work Breakdown Structure example below, for clarity purposes. Note: Keep in mind that this is a high-level presentation aimed at executives and stakeholders, so it should not be overly complex. Consider trimming it down if the
project schedule contains more than 20 tasks and 20 milestones, in order to facilitate understanding and keep the audience engaged. Option 1: Making the Excel graphsIt's worth noting that Excel is nowhere near as graphics-oriented as PowerPoint. The direct result is that your Excel Gantt charts and timelines will tend to look more like stacked bar
graphs and, respectively, scatter charts. Another drawback is that Excel doesn't allow you to combine a Gantt chart (tasks) with a timeline (milestones) into a unified project roadmap. Therefore, you will need to create two separate visuals and combine them on one slide or present them individually. In order to do that, you will first need to make a
Gantt chart showing the tasks of your project milestones. Here's how: Step 1: Create a Gantt chart in Excel you will add the task data into an Excel stacked bar graph and then follow approximately 20+ formatting steps to
transform it from a stacked bar chart into an Excel Gantt chart, which will end up looking something like the chart below. For detailed instructions, please check out our guide on how to make a Gantt chart in Excel Step 2: Create a timeline in Excel using the scatter chart function and the chart into an Excel Gantt chart in Excel you will need to use a scatter chart. Add
your data to the scatter chart then follow approximately 25 steps to format it so it looks like a timeline presentation, as shown below. If that's easier, check out our easy-to-follow, step-by-step guide and a how-to video tutorial. Note: However familiar and accessible this Microsoft application may be, there are certain limitations that make it less than
ideal for project presentations, including: No method to combine an Excel Gantt chart with a timeline. Executives and stakeholders should be able to view the tasks and milestones in conjunction with each other for better visibility into the critical deadlines and activities. Making a project roadmap featuring a timeline or Gantt chart in Excel requires
advanced operating skills. Converting Excel's stacked and scatter charts into Gantt charts and timelines depends on properly following a specific sequence of formatting steps. The resulting diagrams are not as visually appealing as a PowerPoint slide and considerably more difficult to share with everyone involved. Option 2: Create the project roadmap
as a native PowerPoint slideSo far, we have shown you how to make a Gantt chart in Excel and mix it with a timeline, in order to provide your stakeholders with a 2-part overview of your project schedule. Next, let's take a look at the alternative: using a PowerPoint timeline maker with embedded Gantt chart functions to generate a slide with both
graphics combined. PowerPoint is perceived as a superior tool for building project presentations. Since it is a graphical application, it is designed for creating and communicating charts in a visual way. Additionally, since it's a common tool in enterprises, PowerPoint is familiar to audiences, and slides can be easily shared. There are two main ways to
build project slides in PowerPoint using our Office Timeline add-in:Create the Work Breakdown Structure example made in Excel. The first option relies on using the import feature from Office Timeline and bring in the data tables with tasks and
milestones. To import the project schedule you created in Excel, use the Office Timeline wizard which will link to your project spreadsheet (or .MPP file, if you prefer Microsoft Project). Here's a quick demo: Note: For better visibility, Office Timeline also allows you to import tasks and milestones directly into swimlane templates. Use a Gantt chart or
timeline template (swimlanes are also supported) There are definitely advantages to importing the data file from an external application like Excel or Microsoft project. However, that isn't your only option. Office Timeline comes with an external application like Excel or Microsoft project. However, that isn't your only option. Office Timeline comes with an external application like Excel or Microsoft project.
timeline templates are embedded in the add-in and there is also a free gallery with new ones added regularly, for your convenience. Here's a quick overview of the template functionality: Simply replace the default data with your own tasks and milestones, and Office Timeline generates the graphic for you. Note: Customizing a timeline or Gantt chart
template with your own data can be done at any time from the user-friendly and highly intuitive interface. Update it easily whenever there are changes in your project schedule, restyle it and share it with your team, all from within PowerPoint. It's very flexible! Conclusions Mastering the art of presenting project plans to clients and stakeholders is
essential for project managers. By simplifying your approach, visualizing project plans effectively, selecting the right chart type for your data, and streamlining the way you organize your information, you can elevate your presentations to new heights. With these tips and tricks in hand, you'll be well-equipped to captivate your audience and drive
successful project outcomes. If you regularly find yourself liaising with the management or your stakeholders and dread the thought of spending hours creating presentations with the traditional tools in the Microsoft Office suite, then check out Of
ensure you drive your point home without the drawback of an intimidating learning curve. For the more complex timelines, we recommend giving the tool's most advanced edition a try. FAQs about making client and stakeholder presentations for the more complex timelines, we recommend giving the tool's most advanced edition a try. FAQs about making client and stakeholder presentations for the more complex timelines, we recommend giving the tool's most advanced edition a try. FAQs about making client and stakeholders with our
Q&A section. Below, we offer you the answers to the most common questions related to the topic. Knowing how to deliver a successful project presentation is a must have skill for professionals, whether in corporate, academic or business settings. It is more than just sharing a slideshow and information. To get success, you must know how to craft a
compelling narrative that effectively conveys your ideas and plans. In this article, I will provide insights on how you can create and deliver memorable project presentations. Keep reading to learn more! A project presentation is a formal activity where stakeholders and team members gather to review and oversee the project from initiation to
completion. It involves presenting a slide deck, that outlines the project's key details. So how do you ensure you create a successful project presentation? Follow these steps: Even before you start crafting your presentation? Follow these steps: Even before you start crafting your presentation?
and concerns? No matter the type of presentation you are about to create, tailoring your presentation to your audience's needs will make it more relevant and engaging. The audience can include team members who will work on the project who need detailed information about the requirements, roadmap, work breakdown structure and deliverables.
And of course, it will also include the project stakeholders who authorize resources and expenses. Stakeholders need details on the project scope, budget, timing, risk assessments, and how you plan to address those risks. Think of all this before you head out to start creating your presentation. Think about the main goal of your presentation. Are you
trying to inform, persuade, or motivate your presentation aligns with this objective. Your presentation must be well structured, as a well structured presentation is much easier to follow. Generally your
clear, logical sections. Each section should cover a key point or idea. Conclusion: Summarize the main points of your presentation, restate your objective, and end with a strong closing statement to make your presentation, restate your objective, and end with a strong closing statement to make your presentation, restate your objective, and end with a strong closing statement to make your presentation memorable.
summary to introduce the presentation and provide context. Learn more about executive summaries in this article here. Next up, provide a brief background about your presentation here. Talk about the chosen project
process model, such as Waterfall, Scrum, or Business Process Modeling Notation (BPMN). Explain how it will guide all the activities through the project scope, including requirements gathering, work breakdown next. Tailor this section to your specific scope, including requirements gathering, work breakdown next.
industry. You can use visual layouts to present the project roadmap, highlighting milestones and time estimates for your project. For ongoing projects, mark the current progress on the roadmap, highlighting milestones and time estimates for your project. For ongoing projects, mark the current progress on the roadmap, highlighting milestones and time estimates for your project. For ongoing projects, mark the current progress on the roadmap presentation templates. After that, you can detail the project activities plan using a Gantt Chart
and Costs Report. Break down each phase into specific tasks, their duration, and allocated resources. In the next section you can dedicate a few slides to identify, assess, evaluate, and mitigate project risks. Visualize your risk assessment with a risk matrix and explain your mitigation strategies. Outline the quality control techniques you will use, such
as Six Sigma, ISO 9000, or Total Quality Management (TQM) and include a slide to visualize the quality control process. You can do so very easily with templates found on our website. Explain how you are going to monitor activities and measure deliverable outcomes. Use dashboards to present progress reports, performance KPIs, and status updates.
Include a stakeholder map or org chart to introduce the management team, sponsors, main stakeholders, and implementation teams. Provide background on each person's role in the project. To get started, check out some of these org chart presentation teams. Provide background on each person's role in the project. To get started, check out some of these org chart presentation teams.
and engaging. You do not want your audience to lose interest during your presentations, especially during something as important as a project presentation. Here are some tips to help you create content that captivates your audience: Tell a Story: Use storytelling techniques to make your points more relatable and memorable. Use Visuals: Use less
text and more visual aids like slides, charts, and images can help illustrate your points and keep your audience engaged. Make sure your presentation. So make sure to use them to back up your points. But do not overuse them and
overwhelm your audience with too much information. Your slides should complement your presentation, not distract from it. Here are some design tips: Keep it Simple: Use a clean, consistent layout. Avoid clutter and unnecessary elements. Limit Text: Use only a few words on your slides. You are not supposed to read aloud your slides. Your slides are
only supposed to support your presentation. Limit Fonts: Stick to 2 fonts, and use them throughout your presentation for a consistent look. Practice is key to a successful presentation. Make sure you create your slides well ahead of time to make more time for rehearsals. You can make slides a lot faster simply by using presentation templates instead
of creating slides from scratch. Rehearse your presentation multiple times to become familiar with the content and flow. Practice in front of a mirror, record yourself, or present to a friend for feedback. Always be ready for questions from your answers. This will help you with confidence, and prepare your answers.
you'll be able to answer any question easily. Creating and presentation is an art that combines clear communication, engaging content, and confident delivery. By following these steps and continually refining your skills, you can deliver presentations that inform, persuade, and inspire your audience. Happy presenting!
Corporate, academic, and business meetings share one common factor: successfully delivering project presentation. In this fast-paced reality where new tools and frameworks make us question
the human factor value, we believe there's much to be said about how working towards building presentation skills can make a difference, especially for making a project stand out from the crowd and have a lasting impact on stakeholders. We can no longer talk about simply disclosing information, the manner in which the narrative is built, how data
is introduced, and several other factors that speak of your expertise in the subject. This article will explore the art of project presentation. Whether you are new to this experience or a seasoned presentation on how to build explore the art of project presentation.
and present a project presentation that resonates with your target audience and will convert into your expected results for the project. Let's get started. Table of Contents project presentation is a business activity that brings together stakeholders and team members to oversee a project from execution to completion. During a project presentation
one or two people present a document or slide deck with an overview of all the project scope, requirements gathering, a deliverable list, timelines, and milestones. The first instance of a project
presentation is right before the execution of the project itself. Then, during the project related audience is made up of stakeholders - all individuals and entities that affect or are affected by the project's existence. The TeamDiscuss the project
 presentation with team members that'll work on the project so they know what's at stake and what's expected of them. They'll need information like requirements, the roadmap, the work breakdown structure, and deliverables. Stakeholders that can authorize resources and expenditures. Show them how the how them how the how them how the how 
project will offer the solutions they want under the conditions, risk assessments, and how you plan to confront these risks and be ready for changes. Project presentations follow a standard structure covering all critical
elements. Follow this guideline to ensure that you cover everything with the slides, the speech, and the discussion. In the next section, we describe a project presentation structure you can build with SlideModel templates or overviews of project
management practices completed during initiation and planning. At the start of your presentation, add an executive summary slide. This section is meant to welcome the viewer to the presentation and give an idea of what's to come. To differentiate your executive summary from the project overview that comes right after it, use the opportunity to
place the project into context. In an executive summary, show how this particular project its into the overall strategy for the company or the section it belongs to. If, for example, your project is about TikTok Marketing, offer information as to how it fits in the overall marketing strategy. Continue the presentation with a project overview to show the
audience what to expect. This section covers one slide or a combination of slides depending on the layout. The project overview slide serves as the introduction to a project. A short explanation of the project's objectives and completion goals. A
quick overview of the timeline with start and end dates. A basic outline in the graphical format of what a project overview should contain. The project process model is the group of knowledge areas, processes, and their relationships that will
guide the activities along the project lifecycle. The next slide should display the chosen project process model and explain how it'll be carried out along the different lifecycle phases. Project process model and explain how it'll be carried out along the different lifecycle phases. Project process model and explain how it'll be carried out along the different lifecycle phases. Project process model and explain how it'll be carried out along the different lifecycle phases. Project process model and explain how it'll be carried out along the different lifecycle phases.
general business-related projects. Process model to understand the systematic process of activities and how long they will take. Use one slide for the model, show only high-level components, and offer details during the presentation if the
audience asks for them. The scope is a crucial element of any project and needs its own section in the presentation. The scoping process begins with requirements gathering and includes the creation of a work breakdown structure, an analysis of what's in and out of scope, plus validation and scope management plans. One or two slides are enough to
highlight key scope details in a dashboard-style layout mirroring the information on your project scope statement. Preferably, place the scope statement of the project presentation close to the project scope statement of the project in the project presentation close to the project presentation on your project presentation close to the project presentation close to the project presentation close to the project presentation on your project presentation close to the project presen
terms of requirements and effort. Design from our Project Scope Slide Deck Template for PowerPoint. Every project needs resources, and that assessment must be included in the project In turn, you'll need to show a budget breakdown that
shows high-level resources. Like many aspects of a project presentation, what you include depends on the industry you're working for. Construction projects use constructors, materials, machinery, etc. Software project resources in a
Project PresentationTime is the main resource of any project. During project planning, the project complete the defined scope. Using the Project Process Model, Scope, and Resources, a plan is built. Present a roadmap to highlight the expected time for project completion and where each
milestone falls along that line. Roadmaps can be constructed with an infinite variety of visual layouts, from highly creative and illustrative to structured formats resembling spreadsheets and tables with color-coded roadmaps across the cells. Use one slide to show the roadmap highlighting time estimates, constraints, and projections. For updated
project presentations, mark where the project is on the roadmap at that particular moment in time. Project Scope, and Resources are elements to define in the initial stages of the Project Scope, and Resources (human project project Project Scope, and Resources are elements to define in the initial stages of the Project Scope, and Resources (human project Project Scope, and Resources are elements to define in the initial stages of the Project Project Project Scope, and Resources (human project Project Project Scope, and Resources are elements to define in the initial stages of the Project Pro
material, and financial), and the relationship between activities. Present your project activities plan with a Gantt Chart and a Costs Report. The Gantt Chart will show how much the execution of activities will cost. During
the presentation, you'll spend the most time on this section, as this is when and where your entire plan is outlined. To show more detail than the roadmap overview, use a few slides to show specific sections of the main Gantt chart and show key activities per phase or milestone. In the Project Activities Plan, the tasks required are laid out in a Gantt
Chart to quickly visualize deadlines, the time required for completion, and who is in charge of each task. Yet, an Activities Plan should list other key elements, like Cost Reports at different stages of the project, to keep tabs on the project, to keep tabs on the project present risks, and to control them, they must be identified, assessed, evaluated, and
mitigated. Visualize your risk assessment with a risk matrix and include it in the project presentation. Use this slide to explain to stakeholders how you plan to mitigate the identified risks. Share with team members what's expected of them in order to keep the risks under control. Risk management is a critical component of project management and
something stakeholders will always be looking at. Different ways to represent risk matrices in Project PresentationsControlling the quality of project deliverables is critical for positive project process model includes which quality assurance. The project process model includes which quality of project process model includes which quality of project process is called quality control or quality assurance. The project process model includes which quality of project process is called quality of project process model includes which quality of project process is called quality of project process model includes which quality of project process is called quality of project process model includes which quality of project process is called quality of project process in the project process is called quality of project process in the project process is called quality of project process in the project process is called quality of project process in the project process is called quality of project process in the project process is called quality of project process in the project process is called quality of project process in the project process is called quality of project process in the project process is called quality of project process in the project process is called quality of project process in the project process is called quality of project process in the project process is called quality of project process in the project process is called quality of project process in the project process is called quality of project process in the project process is called quality of project process in the project process is called quality of project process in the project process is called quality of project process in the project process is called quality of project process in the project process is called quality of project process in the project process in the project process is called quality of project process.
control techniques the team will use and when. Some quality assurance (QA) techniques include statistical process and your plan to execute it. Once the project starts, the project plan is a living entity and evolves over time. This section
will need to be regularly updated with progress reports, performance KPIs, and status updates. Across these slides, explain how activities will be monitored and deliverable outcomes measured. Show exactly how you will determine if the project is on course or has deviations. Visualize all execution activities with a Gantt chart to show the current
progress. Use big numbers and data points to highlight performance metrics. Use a comparison slide to visualize the completeness percentage vs. planned budget consumption vs. planned bud
who is involved. Dashboards are a vital asset for monitoring the progress of any project. Design using our Project Management team, the sponsors, the main stakeholders, and the implementation team or teams. Depending on the size
of the project, this will be an org chart or multiple org charts across a few slides. Why is it important to present the project team to the stakeholders and their responsibilities. Another use for the team slide or slides is to present the next person who will speak during the project
presentation. This gives the audience some background on that person's role in the project. Using the structure we present above, we outlined a case study of a realistic present above, we outlined a case study of a realistic present above.
project and how the project manager puts together the project presentation using SlideModel templates. The project presentation example is based on a complex project of building a bridge (Cline Avenue Bridge). For the educational purpose of this article, we are not delivering all the elements of the project presentation, as it is out of scope. Still, we
 illustrate the more representative slides of each section, show how to prepare a PowerPoint Presentation for a project and how simple it is to adapt the templates to the content that needs to be presented. As a disclaimer, all information we present is an adaptation and reinterpretation of the real project, modified by SlideModel to fit the use case
learning goals. This information and presentation should not be considered a source of information related to the Cline Avenue Bridge Project. In this slide, the presenter summarises the project highlights in a project charter style. The Project Manager can extend this introduction all over the project lifecycle, and the speech can jump from different
knowledge areas without the need to change slides or get deeper into details. Specifically, in the Cline Bridge Project, the objective is narrated, the location is just mentioned and linked to a map for further details, and a set of important facts are presented (Building Information Modelling Process, Budget, Duration, Sponsor, and Constructor). Key
Highlights of the final deliverable are listed (Segmental Bridge, Material Concrete, 1.7 miles of length and 46 feet of width)PPT for Project Presentation with Project Overview SlideThe Process Model slide illustrates the framework for the project Presentation with Project Overview SlideThe Project Manager will describe the mode
and how it is tailored to the specifics of the project. In this case, for the development and construction of the Cline Bridge, the builder has defined the use of BIM (Building Information Modelling) as the process model. During this slide, the presenter can describe the lifecycle phases (Design, Production, Construction, Operation, and Planning) and
drill down one level over the knowledge practices involved. For example, the initial stage consists of "Design", which has two main knowledge areas, Conceptual Design, and Detailed processes and activities within them. BIM Process Model - Building
Information Modeling in a PowerPoint for Project PresentationsThe Scope section of the presentationsThe Scope section of the presentation generally involves several slides, as the content layout is a list of "requirements." Based on this fact, a table layout is suggested to make good use of space. It is important to avoid abusing the "list" and present the group of requirements rather than
specific requirements. Otherwise, the project manager ends up transcribing the requirements document. In this project presentation example, we present 10 groups of requirements traversing different stages of the project lifecycle. Conceptual DesignDesign Standards: Bridge design must comply with local, national, and international design
standards, including relevant engineering and safety codesLoad Capacity: The bridge must be designed to safely carry a specific maximum load, which would include the weight of the bridge must be designed to
meet certain aesthetic criteria aligned with the artists and architects. Accessibility and Use Requirements: Requirements for pedestrian walkways, bike lanes, vehicle lanes, load restrictions for vehicles, clearance heights for boats if over a waterway, etc. Analysis Regulatory Approvals: The project must secure all necessary permits and approvals from
relevant local and national regulatory bodies. Environmental Impact: The project must take steps to minimize its environmental impact during construction and the operation of the bridge, including implementing erosion and sediment controls. Materials should comply with regulations and usage expectations for current and
future expected requirements. Construction Site Preparation: The project must include preparation of the construction site, including any necessary land clearing or grading. Foundations Construction Site Acquisition: Acquire site and
cost analysis presentations. The resources list presented is: Professional Services LandMachineryMaterials Construction Labour Quality Assurance ContingencyWaste Disposal and Cleanup Subcontractors In order to break the style of table after table during the project presentation, we suggest using visual elements as icons and colors metaphorically
related to each of the elements listed. Project Resources Slide Table for PowerPoint Presentations explained earlier in the article, the project and its prolonged duration, it is prolonged duration, it is prolonged duration project and its project and its prolonged duration project and its prolonged duration project and its project and it
advisable, particularly for such extensive endeavours, to present a roadmap that aligns milestones with corresponding lifecycle phases in a discernible manner. This approach enables the audience to mentally envision the sequential progression of the construction process. Aligned with previous slides, in the example we created a roadmap in
PowerPoint with the following high level milestones, and sub componentes: Project Initiation Project Budgeting and Financing Contracts Permits Clearances Routes Waste Disposal Analysis Simulations Materials Tests Site Tests Seismic
TestsProductionFabricationPreparation of Modular PiecesConstructionQualityTest under Acceptance CriteriaStress TestBridge OpeningOperation and MaintenanceAs you can see, the Project Manager decided over a sequential roadmap, presented with little detail in timings, with start and end dates to picture dimension over the diagram. Example of
simple Project Roadmap Slide & Case StudyIn the bridge construction project of the example, there will be plenty of activity plans. All along the project several of these slides will be created and updated. The most suitable option for presentation tasks, durations, precedence relationship and resource allocation is the Gantt Chart Template. We
present the action plan with the first Quarter of the project, over the Conceptual Design Activities. As displayed in the PowerPoint Slide, the subtitle clarifies the number of slides that will be used for this purpose. The activities presented are: Conceptual Design Site AnalysisFeasibility AnalysisDesign ConceptsBIM Model CreationModel
RevisionEnvironmental ImpactPresent DesignExample of Action Plan Slide for Project PresentationRisk management is an iterative process all over the project life cycle. When presenting your projects, the risks being discussed during the
Ideation stage, where the developer is exchanging risks with contractors and the company that will build the bridge. Our suggested layout for this kind of information is a simple table, where the risks are clearly readable and visible, while the description is a hint for discussion rather than an in depth explanation. It is very important to classify the
presented risks, at least with two dimensions; "Impact" and "Probability". This will generate quality conversations around them. Outlined Risks during the Initiation Phase:Design ErrorsConstruction DelaysBudget OverrunsRegulatory ChangesSite ConditionsEquipment FailuresHealth and Safety IncidentsAs the reader can spot, the risks outlined, are
very high level, and each of them will trigger specific Risk Analysis Reports. Project Risks Slide Table in PowerPointThe quality process adopted. For large scale companies with a uniform portfolio of projects, it is common to see a continuous improvement quality model,
which iteratively builds quality over the different projects (for example software companies) For construction companies like the example, the situation is not different, and the quality control process to be applied over
the BIM model and the Quality Control process to be followed for the physical construction of the bridge: Example of Quality Assurance Checklist slide in a PowerPoint presentation Creative project presentation the
random slides. A project presentation is a powerful tool to align stakeholders and foster an environment of trust and collaboration over factual information. While there are many tools available to create presentations often require a more
structured and strategic approach to effectively communicate timelines, responsibilities, and progress. With a structured approach, all members involved in the project design and execution can understand the direction that's being taken and the importance behind certain decisions. We hope these insights can turn your project into a powerful
business, academic, and corporate meetings is making a project presentation look good. Professionals need this skill when effectively communicating ideas, outlining goals, and sharing project results. Creating and delivering a project presentation that connects with your target audience will lead to the project's anticipated outcomes, regardless of
your level of presentation experience. This blog will walk you through the art of presentation is a business activity where team members and stakeholders come together to supervise a project from start to finish. It is a formal
submission of a project to stakeholders for discussion of a topic and acceptance. One or more business professionals provide a document or slide deck summarizing every project and its preparation, including the project scope,
requirements collection, deliverables list, schedule, and milestones. A project management presentation is typically made for the first time before the project's implementation. Then, as the project management presentation is typically made for the first time before the project's success or
failure comprise stakeholders and other team members: The Team Show the project presentation to the team members who will be working on the project so they are aware of the expectations and the required. Stakeholders
Show your project to the people who can approve funds and resources, i.e., the stakeholders. Demonstrate to them how the project will provide the desired solutions for the project will provide the project will be project
your plans for mitigating those risks and adapting to changes. Hence, they are the ideal audience for your project management presentation. Before jumping onto how to present a project, let us see what steps you should follow to create a successful project presentation. Template Used: Customer Journey Roadmap PPT Template Before delving into
the essentials of your project presentation, you should respond to the following queries: What goals does your project aim to accomplish? Why is it crucial that you and your group meet your objectives? How are you going to let your audience know what your objectives are? Your project is already doomed to failure if it lacks specific goals. It's
common for project managers to skip the goal-setting stage. However, this is not advised. That's because you can make things easier for yourself to fail. Stakeholder buy-in can be achieved once project goals? Using the SMART goal-setting process is one way to do
that. SMART project goal-setting: "SMART" is an abbreviation for the words "specific, measurable, achievable, relevant, and time-bound". Setting and carrying out effective project plans need the use of SMART targets. It requires a closer examination of the more minor elements that matter most to your audience. Template Used: SMART Goal
Setting PPT Template Outlining your strategy for achieving your goals is a crucial next step after setting them. Putting your idea into an executable plan with steps for execution is a great place to start. You may be wondering why this is a necessary stage in making a project presentation that works. Well, planning a project, no matter how big or
small, is easier when you have a thorough strategy, structure, and layout. It eliminates ambiguity and makes it easier for your audience to understand the project roadmap without missing anything. Both technical and non-technical and non-technical that
outlines all the procedures and activities in detail to offer yourself an advantage. Additionally, the structure of your PowerPoint or Google Slides presentation should be straightforward and understandable. Depending on the kind of project, your plan might contain important information like: The earlier-described aims and objectives Your project's
framework, technique, and scope Project deliverables, acceptance criteria, and milestones Timeline and schedule for the project management presentation template available online, like SlideUpLift. You can make this presentation template uniquely yours by
modifying it. When creating a project plan, there are no hard and fast rules. However, you should divide it into three sections if you want to develop an engaging approach that will stick with your audience know
about your project's objectives and plan. It's your responsibility to hold your audience's attention from the beginning to the end, whether you're pitching a project plan to clients or an investor deck. Emphasizing your audience's attention from the beginning to the end, whether you're pitching a project plan to clients or an investor deck. Emphasizing your audience's attention from the beginning to the end, whether you're pitching a project plan to clients or an investor deck.
features and project activities is insufficient. Ensure that your project for them. Simply put, your audience is facing. Stress how your initiative, offering, or service helps them with their problems. Describe the advantages of using your project for them. Simply put, your audience should
understand how your project improves their lives. As soon as they know this, they will pay attention to your suggestions and act accordingly. Avoid assuming anything about your audience in general. If you want the audience on board, discuss their issues and potential solutions in a separate presentation. Make sure they know how your initiative will
help them. Prioritize quality over quantity while designing project presentations. Make sure your slides are brief and easy to understand. Your audience will appreciate that you respect their time when you do this. The following justify why you should keep your presentation slores presentation slores are brief and easy to understand. Your audience will appreciate that you respect their time when you do this.
also be memorable. There is a noticeable decline in attention span after 30 minutes during project or business presentations. You run the risk of losing the interest of your audience midway through if you make long speeches. No one wants to spend hours watching you flip a ton of slides. Focus your audience midway through if you make long speeches.
to the material by using shorter slides. Using more images and less text in your presentations is another excellent method to keep them engaging but succinct. Recall that your slide show should support, not take the place of, your spoken presentation. Therefore, you want to avoid cramming too much data onto a single presentation. Adding too much
text to your presentation could: Bore and overwhelm your audience's focus to the text, which will lessen the impact of your presentation. When information is presented visually and in bite-sized portions, people remember it better. This holds for corporate leaders, project managers, both B2B and B2C audiences. Presenting
projects successfully requires the use of visuals. Visual aids help viewers retain 95% of a message, drawing them in and holding their interest. However, they maintain just approximately 10% when exchanged by text. You can employ a wide range of visual aids in your presentations, such as: Your chances of gaining audience engagement and
encouraging answers to your call-to-action (CTA) will increase if you include images and videos. Mind maps, Gantt charts, and trees, you can display the architecture for projects, including technology. Template Used: Business
Analysis Bar Chart PPT Template Your project presentation may succeed or fail based on its design. Whether you are a rookie or an expert designer, design tools offer you an advantage. In minutes, you can produce visually striking presentation designs for your company. The good news is that creating eye-catching project presentations doesn't have
to break the cash. Millions of breathtaking royalty-free photos and lovely pre-made layouts are available for your slides. These are some pointers to keep in mind when creating your slides. Everyone loves color, so we get it. However,
using too many colors may make your presentations disorganized and unpleasant. Make Use of Clearly Identifiable Typography Changing your font can influence readers' understanding of your words. Therefore, ensure that your slides convey the intended content and look professional and well-organized. Making powerful project presentations can
take much time, regardless of experience level. Suppose you are facing an impending deadline. Writing your project plan, making your slide notes, creating these things from scratch could take longer and result in messy presentations. Using presentation
templates might relieve all of your worries. They make it quick and simple for you to create project presentations that appear professional. Because the slides are pre-designed, there will be space for you to add any type of content you would require. The design is present in every form—progress bar, chart, graph, table, video, or image. All you have
to do is enter text, add data, or add an image. And just like that, your presentation is set to go. The Cline Avenue Bridge is an example of a difficult project that serves as the basis for the presentation is set to go. The Cline Avenue Bridge is an example of a difficult project that serves as the basis for the project presentation is set to go.
Nevertheless, we demonstrate how to create a PowerPoint presentation for a project, how to customize the templates to the content to be presented, and how the project manager uses templates to put together the project presentation using the
structure we presented above. Here's how to create a PowerPoint presentation for a project, along with some project presentation for a project Presentation for a project presentation? [Template Used: Project Presentation ideas. How to Create a Successful Project Presentation? [Template Used: Project Presentation ideas.]
manager can expand upon the introduction throughout the project lifespan, and the speech can seamlessly transition across several knowledge domains without requiring a slide change or in-depth discussion. In particular, the Cline Bridge Project narrates its goal, briefly mentions its location, provides a link to a map for additional information, and
presents several key statistics (Building Information Modelling Process, Budget, Duration, Sponsor, and Constructor). The final deliverable's salient features—a concrete segmental bridge measuring 1.7 miles in length and 46 feet in width—are enumerated. The framework for the project lifecycle, processes, planning, and execution is shown in the
Process Model presentation. In this slide, the project manager will discuss how the model is customized to the project's particulars. In this instance, the builder has specified the use of BIM (Building Information Modelling) as the project manager will discuss how the model is customized to the project manager will discuss how the model is customized to the project manager will discuss how the model is customized to the project manager will discuss how the model is customized to the project manager will discuss how the model is customized to the project manager will discuss how the model is customized to the project manager will discuss how the model is customized to the project manager will discuss how the model is customized to the project manager will discuss how the model is customized to the project manager will discuss how the model is customized to the project manager will discuss how the model is customized to the project manager will discuss how the model is customized to the project manager will discuss how the model is customized to the project manager will discuss how the model is customized to the project manager will discuss how the model is customized to the project manager will discuss how the model is customized to the project manager will discuss how the model is customized to the project manager will discuss how the model is customized to the project manager will discuss how the model is customized to the project manager will discuss how the model is customized to the project manager will discuss how the model is customized to the project manager will discuss how the model is customized to the project manager will discuss how the model is customized to the project manager will discuss how the model is customized to the model i
the knowledge practices involved in each lifecycle phase—Design, Production, Construction, Operation, and Planning. Conceptual and detailed design are the two primary knowledge areas that make up the first stage, for instance, "Design." Since the content arrangement for the scope section of the presentation consists of a list of "requirements," it
typically consists of multiple slides. This information leads to a recommended table arrangement that maximizes available space. It's crucial to portray the requirements document is transcribed by the project manager. This example project
presentation shows ten categories of requirements covering various project lifecycle stages. Conceptual Design Analysis Construction Logistics Utilizing a lot of resources is necessary when building a bridge. Organizing this component of a project presentation as a single-level financial table at an executive meeting is advised. Specific
resources and cost analysis presentations are tasked with providing more information. The list of available resources is as follows: Expert Services Construction labor, land machinery, materials, and quality assurance Backup Subcontractors for Waste Disposal and Cleaning We recommend incorporating visual elements, such as icons and colors that
are symbolically tied to each of the items stated, to break up the monotony of table after table throughout the project presentation. The purpose of the critical turning points that will occur over time. Owing to the size of a bridge-building project and its
extended duration, it is recommended to provide a roadmap that clearly matches milestones with relevant lifespan stages, especially for such large-scale undertakings. This method helps the viewers visualize the step-by-step development of the building process. In keeping with earlier slides, we developed a roadmap in the example that included the
following high-level benchmarks and subcomponents: Project Start-Up Contracts, Clearances, Budgeting, and Financing for Projects Buying and Renting of Land Initial Design Detailed Design Conceptual Design Site Evaluations Tests for
seismic activity Manufacturing Fabrication Assembly of Modular Components Building, Assembling, and Construction Test of Quality under Acceptance Standards Stress Exam Management and Upkeep As you can see, the project manager chose a step-by-step plan that was given with minimal scheduling specifics and start and end dates to provide
context for the diagram. Throughout a project, risk management is an iterative proceed along the roadmap. In this particular instance, we have chosen to showcase the risks deliberated about at the ideation phase, wherein the developer trades risks with
contractors and the bridge construction business. Our recommended structure for this type of material is a straightforward table with easily readable and visible risks and a description that serves more as a starting point for conversation than a thorough explanation. It is crucial to categorize the risks given, if just in terms of their "impact" and
"probability." This will lead to some really interesting discussions about them. Risks outlined in the first phase: Mistakes in Design Building Hold-Ups Overspending on the Budget Modifications to Regulations Conditions of the Site Equipment Failures Incidents about health and safety The hazards listed are highly serious, as the reader can see, and
each will result in a different Risk Analysis Report. The project presentation's quality control component may change depending on the quality over many projects, is typical for large organizations with a consistent portfolio of projects (for example, software
businesses). The scenario is the same for construction organizations, such as the example, and the quality control model aligns with the building process model. In this instance, the project manager is outlining the quality control model aligns with the building process model. In this instance, the project manager is outlining the quality control model aligns with the building process model.
Using a simple dashboard, we created in this example, allowing the project manager to show: Actions The Existing Chronology Top 5 Problems Presentation should follow this flow for maximum impact. To present a project plan, you should
go over the following eight steps: Give an overview. Provide a brief overview of the project, outlining its goals and rationale. Examine the key results and objectives, or OKRs. Talk about the main deliverables and anticipated deadlines. Before engaging
in conversation. Describe the exclusions and expectations. Make assumptions clear and restate anything that is outside the project cost. This is the right moment to ensure both of you have clear expectations. Give a high-level timetable. Use a Gantt chart to show the important
milestones and dependencies in the project schedule. Give a brief introduction of your group. Present the customer to coworkers with whom they will be working closely, as well as anyone whose experience will strengthen your reputation (such as a seasoned subject matter expert.) Explain communications. Make sure your client is aware of the
collaborative process. Mention how they can contact you with any queries or issues and how they will be updated. Talk about the unexpected. Examine the procedure you'll use to address requests for changes and problems when they come up. Q&A. To make sure nothing was missed, conclude with a Q&A session. Here are some templates which
will help you make your desired presentations. These will also give you project presentation ideas. Feel free to click on the images to download SlideUpLift's template focused on Work Breakdown Structure (WBS), offering clear visual guidance for
breaking down complex projects into manageable tasks. Scrum Agile Project Management template provides visually engaging slides explaining the Scrum framework, roles, ceremonies, and critical components to enhance Agile project
communication. Circular Project Management PowerPoint Template: Enhance project visualization with this template featuring circular diagrams and charts, ideal for representing project cycles, feedback loops, and continuous improvement processes. SIPOC Project Management PowerPoint Template: Optimize process mapping using this template
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