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## Examples of business email address

Though it's rarely discussed, having a professional email address, but worry it's not the right choice for corresponding with your professional contacts. Maybe it's too informal, too personal, or you've just outgrown it. It can be tricky to set up a professional email address or you're just not feeling very creative. To help, we've gathered 50 ideas for creating a professional email address, plus tips on what makes a great email address and how to set one up. For many people, a great email address is one that just makes it a natural and obvious but also original choice. Every email address has three parts: The local-part - A personalized username at the beginning of the address and the name of your unique mailbox. The @ symbol - A standard piece of email addresses will read well all the way through. Your personalized choice of email username will match well with the domain name you choose, whether it's Gmail, Yahoo, or your own personal or business website. People, as well as businesses, can benefit from having a great email address. Highly creative professional email address will be: Short. A good email address shouldn't be so long that it's hard to type. Simple and straightforward. Pronounceable. An email address should be easy to say so you don't have to spell it. Trustworthy, An email address should be memorable. as well as professional. The trick is in figuring out how to come up with one of your own, which isn't always easy. Staring at the email address. Personal details and inside jokes are out. But it's still necessary to be creative enough that you can get a professional email address that's available. Luckily, there are some established formats you can try out to find the right email address. Options abound for playing with your real name, as well as creating unique and interesting usernames. You can also choose a format for email addresses at your business that grows with your company. Here are some ideas to get you started. This list of email address ideas for professionals should give you lots of options that work and are available. It's a good idea to jot down a few of the best possibilities first, then see what's available on Gmail, Outlook, or your own domain of choice. For this list, let's take an imaginary person with the name "James Peter Marten" as an example for some personal professional email addresses as well as some ideas for business email addresses. Imagine that James already has a personal email addresses as well as some ideas for business email addresses as well as some ideas for business email addresses as well as some ideas for business email addresses. Imagine that James already has a personal email addresses as well as some ideas for business email addresses. Imagine that James already has a personal email addresses as well as some ideas for business email addresses as well as some ideas for business email addresses. job, "jpm473," but he knows he shouldn't use that address for his personal career development. So he needs to pick something new. Here are 50 potential ideas for creating a professional email address that James could use. First and last name combination is a top a choice. But "jamesmarten" is probably a little too common to be available on big email domains like Gmail, so you'll have to get creative. This address is a classic format. "jmarten" is short and professional. The only question is whether option. Good for when you're the only "jamesm" The very short "jm" could work in some cases. But it won't be available on big email domains and some servers are set up to require email addresses to be longer. Adding in your middle name gives you more options. One contender is "jamespeterm" is another choice for formal email address. If you happen to go by your middle name, a combo like "jpetermarten" would be great. If you are known by your initials, "jpmarten" could be a good choice. Using just the initials "jpm" would again be too short and generic for a lot of bigger email hosts. If you have a really common name, adding a number may help you get the address you want, such as in "jamesmarten123." "Jmarten123" is another option. The combo "jm123" might still be too short for some email services. Google addresses, for instance, require at least six characters. With "jp123" you get a nice rhyme, but it still may be too short and generic. You could also add periods. A combo such as "james.p.marten" can be a good option for better readability. Just remember there are special usage rules to follow for periods when you're creating a professional Gmail address. If you go by a nickname such as "Jimmy," "Pete," or "Petey," you could use it for email. A choice like "jimmarten" or "peteymarten" is natural if you go by such a nickname. If you go by a shortened name such as "Pete" for "Peter," an address such as "petemarten" could work. Often email addresses will reverse the order of things and put your surname first. Consider "martenjames" as an option. Another reversal is "martenjames" as an option. your name for an email address and still sound professional by using your job title. "CEO" or "owner" can work when you have an email domain for a business you own, as in "ceo@mycompany.com." Adding your name to a job title makes sense in some email address situations, such as "ProfessorMarten" or "DrPete." However, you don't want to fence yourself in with a job title you may outgrow, like "jpmartenceeptionist." Adding your qualifications to an email address is another option, as in "jamesmartenphd" or "jpmartenceeptionist." Sometimes it can make sense to feature your location, as in "jamesmartenphd" or "jpmartenceeptionist." Sometimes it can make sense to feature your location, as in "jamesmartenphd" or "jpmartenceeptionist." Adding your qualifications to an email address is another option, as in "jamesmartenphd" or "jpmartenceeptionist." Adding your qualifications to an email address is another option, as in "jamesmartenphd" or "jpmartenceeptionist." Adding your qualifications to an email address is another option, as in "jamesmartenphd" or "jpmartenceeptionist." Adding your qualifications to an email address is another option, as in "jamesmartenphd" or "jpmartenceeptionist." Adding your qualifications to an email address is another option, as in "jamesmartenphd" or "jpmartenceeptionist." Adding your qualifications to an email address is another option, as in "jamesmartenphd" or "jpmartenceeptionist." Adding your qualifications to an email address is another option, as in "jamesmartenphd" or "jpmartenceeptionist." Adding your qualifications to an email address is another option, as in "jamesmartenphd" or "jpmartenceeptionist." Adding your qualifications to an email address is another option of the properties photography. You could also think bigger than a town or city and claim a whole state, as in "jamesineastlake" or "jpmartenupperwestside." There's the possibility of choosing a regional name, like "floridakeysjames" or "catskillsjames." Landmarks can also combine with names, as in "miraclemilejames," "capitolpete," or "alamojames." If you're a professional in your industry, you could create an email address such as "jpmartenrealestate@jpmartenrealestate.com" An email featuring your name and company is possible, such as "jpmartenweddingphotography." Again, avoid repetition in the domain name with this pairing. Company and location email addresses are good when you have multiple locations, as in "martencompanyeast." Brand names are also possible as email address formats, for example "martenvineyards." A product can also become an email address, as in "finewines@martenvineyards.com." When you have your own business, it makes sense to set up more than one professional, with email addresses such as "sales," "customerservice" and "pr." A lot of trendy businesses like choosing department names that are more original sounding. In this case, you could use "growth" or "profits" for your sales department email. As an alternative when it comes to a communications department, try "pr," "press," "media," or "inquiries." Sometimes you need to think about setting up a professional email address that will receive general inquiries. Try options such as "questions" or "info." At times, you'll want a professional business email address focused on the job role of the person who answers it, like "webmaster" or "mediainquiries." An email address can also be related to its purpose within your company, as in "questions," "info," or "careers." Some companies like to create a general email address that focuses on your vision or mission. For instance, if James owned a dog grooming business, he could choose an email address that address address t products or services. For example, if James were in real estate, he could choose an email like "homesalesexpert." Another creative idea for a professional email address is to emphasize a promise made to clients or customers, such as "greatprice," or "fastclosing." If your business has a well-known company mascot, like "TonyTheTiger" or "ColonelSanders," you might consider an email address using the name. As a company founder, you may want to consider having a public email address. While you may not monitor it 24/7 like Jeff Bezos does with his "jeff" account, it can give customers the sense you're available to help. Under the right circumstances, a pun or play on words can work, even for a professional business email address. For instance, if you were in the mattress business, it would be fine to send your monthly newsletter from an email address, you're bound to get a lot of new email. Keeping it organized can be struggle. To avoid new email overload problems, get the Folio email add-on for you Gmail or Outlook inbox. Folio's smart AI-powered algorithms can take care of organizing your emails so you don't have to, saving lots of time and hassle. Click here to try Folio today to keep your new professionals. Folio plugs directly into your work email inbox and automatically organizes your email, giving you contextual access to all the information you need to increase your productivity in minutes. We are a team of passionate product people and engineers that gets excited about solving complex processes and creating value for people. We're a venture funded company backed by Accel Partners, Vertical Venture Partners, and other leading venture capital firms and angel investors such as Ash Patel and Jerry Yang. This article will discuss the importance of creating a professional business email address, selecting the right email provider, choosing a suitable domain name, and crafting the perfect email address. format. Top 10 Examples of Professional Business Email Address Professional business email address is essential for building credibility and establishing a professional business email address is essential for building credibility and establishing a professional business email address. In this article, we will provide you with 10 examples of professional business email addresses that you can use to create a strong and credible online identity. [email protected] - This format is a popular and professional way to create an email address. It uses the recipient's full name, making it convenient for others to reach out to you. Additionally, this format is a short and easy-to-remember option. It uses the recipient has a common name or if the company has a large number of employees. It is also convenient for others to use when addressing you in an email.[email protected] - This format is similar to the first option, especially in more formal settings.[email protected] - This format is similar to the third option, but uses the recipient's last name instead. This format is similar to the third option, but uses the recipient's first and last name with an underscore or hyphen. It is easy to read and can be useful for companies with a more formal culture. However, it may be less memorable than some of the other options. [email protected] - This format uses a department name as the username. It is a useful option for companies with multiple departments or teams. It can also make it easier for clients, customers, or partners to communicate with a specific team or department name. It can be useful for companies with a department name with a department name. It can be useful for companies with a more personal culture, as it allows others to address you by name. It can be useful for companies with a more personal culture, as it allows others to address you by name. It can be useful for companies with a more personal culture, as it allows others to address you by name. It can be useful for companies with a more personal culture, as it allows others to address you by name. It can be useful for companies with a more personal culture, as it allows others to address you by name. It can be useful for companies with a more personal culture, as it allows others to address you by name. It can be useful for companies with a more personal culture, as it allows others to address you by name. It can be useful for companies with a more personal culture, as it allows others to address you by name. It can be useful for companies with a more personal culture, as it allows others to address you by name. It can be useful for companies with a more personal culture, as it allows others to address you be useful for companies with a more personal culture, as it allows others are not address. partners to reach a specific person within a department. [email protected] - This format uses the recipient's job title and last name. It is a useful option for companies with a hierarchical structure or for people in more senior positions. organization.[email protected] - This format uses the recipient's full name, including their middle name or initial. It is a useful option for companies with a more informal culture or for people who prefer a shorter email address. A professional business email address is a crucial aspect of your online presence. By using one of the top 10 examples of professional business email address email address email address email address. and colleagues. Remember to keep your email address simple, memorable, and professional business email address that reflects your brand and helps you stand out in today's competitive business environment. Why a Professional Business Email Address Matters well-designed business email address can offer numerous benefits to your company, including credibility and trust, better branding and consistency, and ease of remembering and sharing. Credibility and Trust Your email address is often the first point of contact between you and your clients or customers, so it is crucial to make a great first impression. A professional email address adds credibility to your business and shows that you are serious about your online presence. It gives potential clients and partners confidence in your interactions and is more likely to lead to successful business relationships. Imagine receiving an email from a business with an email address that looks like it was created in the early 2000s. Would you take them seriously? Probably not. On the other hand, if the email address looks professional email address can also help you avoid spam filters. Many email providers have filters that automatically mark emails from free email services as spam. By using a professional email address, you can avoid this problem and ensure that your important emails are delivered to your clients' inboxes. Branding and Consistency A customized business email address also helps build and maintain your brand identity. If your email address includes your company's name or domain, you will be reinforcing your brand with every email you send. This constant reminder will help keep your company at the forefront of people's minds and create a cohesive brand presence across all channels. Additionally, a professional email address can help you stand out from your competitors. If you have a unique email address, it can make you more memorable and help you differentiate yourself from others in your industry. Ease of Remembering and SharingAn easy-to-remember and straightforward email address, it can make you more memorable and help you differentiate yourself from others in your industry. address should be memorable and easily shareable, which can lead to increased referrals, networking opportunities and new business contacts. For example, if your email address is [email protected], it is easy for clients to remember and share with others. This can lead to increased visibility for your business and more opportunities to connect with potential clients and partners. In conclusion, a professional business email address is an essential aspect of your online presence. It can help establish credibility and trust, reinforce your brand identity, and make it easier for clients to remember and share your contact information. By investing in a professional email address, you are investing in the success of your business. Choosing the Right Email Provider with numerous email provider available in the market, selecting the right email provider can be a daunting task, but it is an essential one. Your email provider is the backbone of your business communication, and it is crucial to choose a provider that meets your needs and requirements. With so many providers to choose from, it can be tough to know where to start. However, by considering the factors outlined below, you can make an informed decision and select the right email provider for your business. Features to Consider Some essential features to look for in an email provider include ample storage, an easy-to-use interface, mobile access, and advanced search functions. These features to look for providers that offer features like calendar integration, task management tools, and collaboration options. These features can help streamline your business grows, you may require additional features, it is also important to think about your future needs. As your business grows, you may require additional features, it is also important to think about your future needs. integration. Therefore, it is essential to choose a provider that can scale with your business and offer the features you need as you grow. Pricing and PlansTake into account the costs of various email providers, including initial setup costs, potential add-ons, and ongoing fees. Many providers offer tiered plans, so make sure to select a plan that suits your business's size and unique requirements. It is also a good idea to consider future growth, as upgrading to a larger plan may be necessary as your business expands. When comparing pricing and plans, also consider the provider's billing, while others offer annual billing, while others offer annual billing, and plans, also consider the provider's billing cycle. cost-effective, but it may require a larger upfront investment. Security and PrivacyEmail security is a critical concern for all businesses, so ensure that your email provider offers robust security features such as spam filtering, SSL encryption, and strong virus protection. These features can help protect your business from cyber threats and ensure that your sensitive information remains secure. Some providers also allow you to use two-factor authentication, which adds an extra layer of security and helps protect your account from unauthorized access. Additionally, look for providers that offer privacy features, such as data encryption and privacy policies that comply with regulations like GDPR and CCPA. Choosing the right email provider is a critical decision for any business. By considering factors like features, pricing and plans, and security and privacy, you can make an informed decision for any business. By considering factors like features, pricing and plans, and security and privacy, you can make an informed decision for any business. By considering factors like features, pricing and plans, and security and privacy, you can make an informed decision for any business. component of a professional email address. It is the first thing people see when they receive an email from you, so it's vital to select a domain name is like your digital address that people use to find you on the internet. It is what people type into their web browsers to access your website or send you an email. Importance of a Custom DomainA custom domain enhances credibility and is more professional than using a generic email address. Furthermore, a custom domain provides better search engine rankings, which can ultimately help drive more traffic to your website and email. When you have a custom domain, you have more control over your online presence and can build a stronger online brand. Tips for Choosing a domain name can be a challenging task, but it's worth taking the time to get it right. When selecting a domain name, consider incorporating your business name, niche, or location into the domain for better recognition. Keep it short and simple: Choose a domain name that is easy to spell: Avoid using complex or unusual words that may be difficult for people to spell. Use common words and phrases that are easy to remember and spell. Consider the extensions available that can be more specific to your industry or location. Use keywords: Incorporate relevant keywords in your domain name that describe your business or services. This can help improve your search engine rankings and make it easier for potential customers to find you online. Avoid numbers and hyphens: Numbers and hyphens can make domain names more complicated and difficult to remember. Stick to letters and words whenever possible. Make it brandable: Choose a domain name that is unique and memorable. Use words and phrases that reflect your preferred domain name. If your domain name is already taken, consider using a different extension or slightly modifying your name. Protect your brand: Consider registering similar domain names to protect your brand and prevent competitors from using similar names. Think long-term. Avoid using names that may limit your business's growth or expansion in the future. Get feedback: Get feedback: Get feedback from colleagues, friends, and family on your domain name you want is available. You can use a domain name registrar like GoDaddy or Namecheap to search for available domain names. If the domain name you want is taken, you can try adding a prefix or suffix to the name or consider using a different domain registrar. The registration process is typically straightforward, and most registrars offer annual or multi-year registration options. When you register a domain name for the duration of the registration options. When you register a domain name is crucial for building a professional online presence. A custom domain can enhance your credibility, create a consistent brand image, and help drive more traffic to your website and email. By following the tips mentioned above and registering your domain with a reputable registrar, you can ensure that your domain name reflects your business and helps you stand out in a crowded online marketplace. Crafting the Perfect Email Address Format When it comes to creating a professional email address, there are a few things to keep in mind. Once you have chosen your email provider and domain name, it is time to create your professional email address format. Consider a format that is simple, professional, and consistent across your team. Having a professional email address can help you establish credibility and enhance your brand image. Here are some tips to help you craft the perfect email address should be easy to read, write, and remember. Use a standardized format such as [email protected] or [email protected] to keep things simple and easily recognizable. Keep in mind that your email address for business communication. Consistency Across Your TeamEnsure that your entire team uses the same email address format for a cohesive brand experience. Consistent email addresses not only look professional but also make it easier for your customers and clients to remember and recognize your team members' email addresses. Having a consistent email addresses and promotes a sense of unity within the company. When choosing an email address format, consider what will work best for your business. If you have a smaller team, using first names may be more appropriate. In conclusion, creating a professional business email address is an essential aspect of establishing a successful online presence. By selecting the right email provider, domain name, and email address format, you can enhance your business's credibility, brand image, and communication capabilities. Invest the time and effort necessary to create an effective email address that best reflects your company and leaves a positive, lasting impression on your clients and customers. Remember, your email address is often the first point of contact between you and your clients or customers. Make sure it represents your business in the best possible way. Are you in search of additional knowledge and insights? Explore the following articles related to emails which are highly recommended: These informative posts will expand your understanding of communications. Choosing an email address you're going to be giving to every new client, new employee, and new professional contact—so you better make sure it leaves a good first impression. On top of that, you'll want it to be intuitive, so certain people may be able to easily guess it, and you'll want it to be original, so you don't have an issue getting it. If you intend to grow your organization, you'll also need to think about the formatting and structure of your email address, so you can add similar email addresses in the future. It's a lot to think about. In this guide, I'll walk you through the major factors you need to consider when choosing a professional Email address, and provide examples of various different email address in action. The 3 Components of a Professional Email Address Your email address will always have three main components: The local intro (i.e., the name). The first part of your email address is your name, or some other specific bit of information that is exclusive to you (or your intended recipients). This is the part you'll spend the most time considering, and it has the power to dictate the formatting of all your future email addresses if you're starting a business. The @ symbol. The @ symbol is immutable. It's also a given, so you don't have to spend much time thinking about it. However, if you haven't chosen a domain yet, there will be some considerations to keep in mind when setting it. The 7 Factors That Make a Good Email Address A "good" email address looks professional and is easy to communicate, both verbally and written. It helps you make a good impression, get referrals, and ultimately succeed in a number of different professional areas. But what, exactly, makes for a good email address? These are some of the most important qualities of a good professional email address, is there a good chance they're going to remember it? Catchy and clever email addresses can work here, but it's usually better to stick to something simple. Simple email addresses tend to be more memorable, but they also feature another critical advantage—they're harder to mess up. The simpler it is, the less likely it will be that someone inputs a typo. Short. The same typo-avoidance strategy applies here. Good email addresses tend to be short and sweet. All other things being equal, fewer characters is better. Pronounceable Ideally, your email address will also be pronounceable. If you have to spell out your address letter by letter or symbol, it's going to cost you time and increase the likelihood of error. Make it easy to say out loud. Trustworthy. Your email address should also be trustworthy. You can establish trustworthiness by including a valid, legitimatesounding domain, and by making the name portion of your address as professional as possible. This is especially important if you're going to be interacting with customers. Unambiguous. Sometimes, conventional email formatting can result in some unpleasant ambiguities. For example, one common format for an email address name is a first initial followed by a last name. But if your name is Darren Ying, or Steven Hart, that format might result in a name that can be read out loud as something fundamentally different than your name is Darren Ying, or Steven Hart, that format might result in a name that can be read out loud as something fundamentally different than your name. Familiar. For the most part, conventional formats are ideal for your email address. People are familiar with the structures and rhythms of "typical" professional email addresses, so why mess with their intuitions by providing them something unusual? Professional Email Address Ideas Let's start by taking a look at everything before the @: the "name" portion of your email address. There are many typical structures you could try, most of which offer similar familiarity and value. For all of these, we'll use the example name "Charles Xavier Ferguson." Here's a list of professional email address ideas for business. 1. First initial + last name + last initial. "charlesferguson." You might run into issues here if your company scales to a larger size. 4. First initial + last initial. "Cf." It's very short, but doesn't provide room for many variables. 5. First initial + middle initial + last initial + middle initial + last initial + last initial + middle initial + last initial + la alternative to #4. 8. First name + middle initial + last initial. "charlesxf." Typically last name + middle name + last initial + middle name + last initial. "charlesxavierf." A similar issue is here. 10. First name + middle name + last initial + last initial + middle name + last initial + middle name + last initial + last init lot, it's pretty unnecessary here. 11. First initial + last name + number. It's usually advisable to avoid numbers in your name, but you may include them if you're dealing with very high volumes of addresses, or if those numbers have a special significance. Something like "cferguson123" could work. 12. First name + last name + number. "charlesferguson123" is a good alternative. 13. First initial + last initial + last initial + number. "cf123" can work, but it's harder to remember a full name and initial, like with "chuckferguson," but it may be harder to remember for people you meet. 15. Shortened full name or nickname. If you're okay with a less professional, more playful name, you can try a nickname + first initial. You can reverse things with "fergusonc." 17. Last name + first name + middle initial. "fergusoncharlesx" is another alternative here. 18. Job title. If you don't want to include your name for some reason, you can try including your job title, like "ceo" 35-50% of sales go to the first-responding vendor. Following up within an hour increases your chances of success by 7x. The average professional spends 50% of their workday on email. TRY IT FREE 19. Job title + name. You can also use a combination, like "charlesceo." 20. Name + qualifications. You may also want to include your qualifications and/or your education as part of your education as your edu business name may be redundant if it's also your domain, but otherwise, something like "cxfphotography" could work. Email Address Ideas for Business If you need email ideas for Business If you need email ideas for Business If you need email ideas for business or various departments. It's common to include the name of a department to send an email to an entire team. For example, something like "sales" or "customerservice." 25. Name + department. If you want something more specific, you can include for common departments to make them more unique or memorable. For example, instead of sales, you could try "growth" or "profits." 27. Department alternatives (customer service." 28. Department alternatives (general inquiries, you can try "help" or "support" instead of "customer service." 29. Department alternatives (general inquiries, you can try "help" or "support" instead of "customer service." 28. Department alternatives (general inquiries, you can try "help" or "support" instead of "customer service." 29. Department alternatives (general inquiries, you can try "help" or "support" instead of "customer service." 29. Department alternatives (general inquiries, you can try "help" or "support" instead of "customer service." 29. Department alternatives (general inquiries). "info" or "biz." 30. Purpose. You can also come up with a name for the purpose of the email address. Something like "suggestions" could work. 31. Greeting. Sometimes, a greeting can make an email address more appealing and memorable, like "hello" or "hi." 32. Core value. Including one of your business's core values could also work, like "equality" or "justice." 33. Vision or mission. You can also include part of your organization's vision or mission, like "nohunger." 34. Mascot or spokesperson. If you have a fun mascot or spokesperson, consider adopting their email address, like "tonythetiger." 35. Hobby or interest. If your email isn't for work, you might try an email address based on a hobby or interest, like "films" or "football." 36. A pun. If you're okay sacrificing some professionalism for a joke, you might try a pun, like "boozeletter" for a bar newsletter. Email Address Formatting in your email address name? No formatting. The vast majority of professionals will benefit from including no formatting. Ideally, your email address will consist only of consecutive letters before the @ symbol. This makes it much simpler to read, say out loud, and remember, and it also happens to look more professionals. Dots or plusses. You may also consider including dots or plusses in your email address, but beware—Gmail completely disregards these symbols, so they're typically only worth including if you want to set up a separate inbox for certain types of emails. Underscores or hyphens in your email address, but only if it adds something objectively valuable. Otherwise, it's best to leave these formatting options on the table. Email Address Ideas for Business Domains You can technically choose anything for your domain, but you only have a handful of main options to consider: Email service provider. Gmail and Outlook are the default names for email addresses created with these services, but you're typically better off with a custom option. Standard domains. Standard domains. Standard domains exist exactly as you have them on the web. Modified domains. You may also modify your domain with additional character changes or a shortened version for your email address. However, this is not advisable, since it can result in confusion. Tips for Choosing the Right Email Domain If you're still in the process of choosing a domain, there are some things you can consider to make your domain better suited for your email needs. Choose your own name. For example, "charlesxferguson.com" could allow you to make "charlesxferguson.com." Shorten the name. In the world of domain names, shorter is better. Whatever you come up with, try to shorten it to make things simpler. Focus on keywords that describe the business. Make it easy to spell. It's increasingly common to play with misspellings and new interpretations, but for email purposes, predictable is better. Try to make it easy to spell. Make it easy to spell it easy to spell. Make it easy to spell it easy to spell. Make it easy to spell it ea domain name and TLD that aligns with what you offer to your customers. Choose a unique brand. It's also a good idea to choose a memorable brand name for your domain. Avoid hyphens and special symbols. Again, a domain is easier to spell, more memorable brand name for your domain. Avoid hyphens and special symbols. Again, a domain is easier to spell, more memorable brand name for your domain. Avoid hyphens and special symbols. Again, a domain is easier to spell, more memorable brand name for your domain. Avoid hyphens and special symbols. hyphens or other special symbols. Avoid double letters. Double letters can make email addresses harder to spell, so avoid them if you can. For example, "businessservices" includes three S's in a row. I hope these email address ideas and tips have given you a winner! Once you have a professional email address, you can start communicating with your clients. See our guide to how to write a professional email for help with that. And for more help starting a business, click the link! But how will you know that you're communicating effectively? One of the best steps to take is investing in a tool like EmailAnalytics. Once integrated with your Gmail account, EmailAnalytics will provide you with detailed visuals on your email activity, including how many emails you've sent and received, your busiest times and days of the week, your average email response time, and more. Sign up for a free trial today, and get control over your email habits. Jayson is a long-time columnist for Forbes, Entrepreneur, BusinessInsider, Inc.com, and various other major media publications, where he has authored over 1,000 articles since 2012, covering technology, marketing, and entrepreneurship. He keynoted the 2013 MarketingProfs University, and won the "Entrepreneur Blogger of the Year" award in 2015 from the Oxford Center for Entrepreneurs. In 2010, he founded a marketing agency that appeared on the Inc. 5000 before selling it in January of 2019, and he is now the CEO of EmailAnalytics.