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When browsing or creating content on your device, you might want to send something to friends or family. To do so, you'll need to use the iOS Share Sheet. You'll see the Share button all over the place. It's a square with an upward arrow inside. You'll find it in default iOS apps like Photos, Safari, Notes, and Music but it's also implemented in many other apps, including this one! If you find a tip you like, why not share it? From any compatible app, press the Share button and you'll see the same familiar Share Sheet no matter what type of content you're looking at. The Share Sheet features three main sections of buttons. On the top, there's a selection of sharing shortcuts. These are based on the sharing actions you most often perform. On the middle row is a selection of apps. Tap any of the apps such as Mail or Messages to send the file to a contact using the chosen app. You can share to Instagram or Facebook using this same method. Likewise, choose any of the functions from the lower list of options like Copy, Print, or Save to Files to perform the stated action. You can edit the actions that appear in this list and change the order in which they are listed. To do so, scroll to the bottom of the action list and choose Edit Actions. Adding an action to the Favorites section means they will appear first in the list. With Shortcuts, Apple has designed a way to create your own tools and automations right on your iPhone. And to top it off, your creations can be accessed in a variety of ways, including Siri phrases, widgets, and the Shortcuts app itself. Perhaps even more useful is adding them as custom actions to your Share Sheet and making them available to you system-wide. By adding a shortcut to the Share Sheet, you can have quick access to important actions and automated workflows. These could be custom shortcuts that edit photos, share URLs, or manipulate files. They can then be accessed inside any app that uses the built-in activity view, including most third-party apps. You can even add them to your favorites, so they show up right at the top of the Share Sheet. Don't Miss: This Shortcut Helps You Find Good Movies to Watch Add a Shortcut to Your Share Sheet To have a shortcut show up in the Share Sheet, first, you have to make sure you have the right settings. To get started, open the Shortcuts app and find the workflow in "My Shortcuts" that you'd like to add to the activity view. Now, there are a couple of ways to go from here. First, if you want to edit a current workflow at the same time, or if you're creating a new shortcut, do the following. Tap the ellipsis (⋮) on the shortcut or the plus (+) in the top right to create a new one. Tap the ellipsis (⋮) at the top next to the shortcut's name to open its preferences. Toggle on the "Show in Share Sheet" switch. If it's already on, great. The second way is if you already have a shortcut ready to go, and it doesn't need any additional tweaks aside from enabling it in the Share Sheet. It's quicker than the first option and may be the one you end up using the most because of it. Long-press or tap-and-hold on the shortcut's card and let go when you receive haptic feedback. In the quick actions menu, tap "Details." Toggle on the "Show in Share Sheet" switch. If it's already on, great. Configure the Share Sheet Types Once you toggle the "Show in Share Sheet" switch, a new set of options will appear that allows you to set what kind of item or items you want the shortcut to work with. It includes things like images and URLs; here's the full list: App Store apps Articles Contacts Dates Email addresses Files Images iTunes products Locations Maps links Media PDFs Phone numbers Rich text Safari webpages Text URLs By setting the types of items the shortcuts accepts, you can make sure that your shortcut isn't showing up in the Share Sheet when it doesn't make sense. Ideally, you want it to appear when the relevant types of items are being shared with the shortcut. You can select more than one. If you're going to choose them all, for some reason, tap "Select All" at the top. Tap "Details" to go back to the Details view. The shortcut will use the same name and icon in the Share Sheet that it does in the Shortcuts app. To change it, tap either the icon or title to change them. Then, when you're happy with everything, hit "Done" to save. Using Your Shortcut from the Share Sheet Once you have your shortcut set up, find an item type that the shortcut accepts and hit the Share icon to open the Share Sheet. If everything is set up correctly, your shortcut should show up in the bottom actions list in the Share Sheet somewhere. Select it to use it! Favorite Your Share Sheet Shortcut (Optional) If the shortcut is something you plan to use often, you can add it to the top of the Share Sheet in just a few steps. To do so, try the following. Tap the "Edit Actions" button at the bottom of the Share Sheet. Tap the green plus (+) button next to the shortcut in the Other Actions list. To reorder your starred actions, in the Favorites section at the top, press-and-hold on the three-lined icon of the shortcut you want to move, then drag and drop to rearrange it. Finally, tap "Done" in the top right to save your changes. Your shortcut will now be in the first vertical actions list of the Share Sheet, ready for you at a moment's notice! By using the Share Sheet, shortcuts can become available across all of iOS and ready for you in just a few taps. Don't Miss: Run a Reverse Image Search Quickly Using Any Photo on Your iPhone with This Shortcut Cover photo and screenshots by Mike Goril/Gadget Hacks Reddit and its partners use cookies and similar technologies to provide you with a better experience. By accepting all cookies, you agree to our use of cookies to deliver and maintain our services and site, improve the quality of Reddit, personalize Reddit content and advertising, and measure the effectiveness of advertising. By rejecting non-essential cookies, Reddit may still use certain cookies to ensure the proper functionality of our platform. For more information, please see our Cookie Notice and our Privacy Policy. The new Share Sheet in iOS 13 and iPadOS 13 is smarter and expansive. Keep scrolling up to reveal all available actions and shortcuts. At first glance, this can seem a bit complex. Here's how you can simplify it by customizing and adding your favorite actions. Let's start with the part of Share Sheet which will be the most familiar--the Apps panel. You can still swipe horizontally to find apps you can share the data with. For instance, if you're used to sharing photos or links to WhatsApp, you don't need to adopt a new method. We'll talk about customizing this section below. On top of the new Share Sheet, you'll find a quick-share panel. This section lists nearby AirPods devices and your recent Messages conversations. Using this new panel, you can quickly share the selected data in a Messages thread without searching for the contact (like you had to in iOS 12). Below the Apps panel, you'll now find a newly designed, vertically scrolling list. This list is broken down into a couple of parts, depending on which app you're using. First, you'll see Favorites. By default, this will highlight one or two most frequent actions for an app. So for an app like Safari, it would be Copy. For Photos, it would be Copy Photo, and so on. This section is customizable, but we'll come to that in the next section. Below Favorites, you'll see all actions available to the related app. This is also customizable. And at the very end of the list, you'll find all your shortcuts from the Shortcuts app (ones that support the extensions feature). As you can see, the Share Sheet gets confusing to use as you scroll below the Apps panel. The problem is that Apple hasn't added any section headings. As such, there's no easy way to visually separate actions or to quickly find actions from the long list. You can look at the Action icons on the right edge, but the black and white design isn't very striking. One way to reduce the confusion is to customize the Favorites section. This way your frequently used actions will always show up right below the Apps section. Tap on the "Share" button from any app. You'll now see the new Share Sheet slide up from the bottom of the screen. You can swipe up to expand the Share Sheet to be full-screen on the iPhone. On the iPad, the Share Sheet still opens as a menu. Swipe down to the bottom of the screen and tap on "Edit Actions." From the new panel, you'll see a Favorites section at the top. This will list all the current favorite actions. Below, you'll see a list of actions for the app you're in. And below that, you'll see "Other Actions." These are general actions for all available apps. At the end of the list you'll find all your shortcuts. Browse through this list, and when you find an action you want to add to the Favorites section, just tap on the "Plus" (+) button. To remove an action from the Favorites list, tap on the "Minus" (-) button to the left of the action's name. Use the three-line handle icon to rearrange Favorite actions. Tap on "Done." When you go back to the Share Sheet, you'll see the actions right below the Apps section. If you've added actions from the "Other Actions" section, they'll show up in the Favorites section for any app. Some apps have their own Actions section. To add an app-specific action (for example, the "Copy iCloud Link" option in Photos app) to the Favorites, you'll have to repeat the process from the Share Sheet in the given app. If you spot a Toggle next to an action, it can be disabled. Tap on it to hide the action from the Share Sheet. The behavior of the Apps panel in iOS 13 and iPadOS 13 is slightly different. Apple now automatically adds suggested apps at the end of the apps list. Overall, this is a good thing. It means you don't need to manually enable apps from the "More" section. Chances are, a newly installed app will show up at the end of the Apps section. But of course, the suggestion engine isn't foolproof, and it changes based on the app. If you want consistency, it's best to customize the apps section manually. Open the Share Sheet and scroll to the end of the apps panel. Here, tap on the "More" button. You'll see two sections: Favorites and Suggestions. Tap on the "Edit" button in the top-right corner. In the "Suggestions" panel, tap on the "Toggle" on the right side of the app name to remove it from the Apps panel. Alternatively, you can tap on the "Plus" (+) button to add it to the Favorites. This way, the app will always show up in the Apps panel. Once you add it to the Favorites, you can use the "Handle" button to rearrange the order of the apps. The redesigned Share Sheet is one of the many new features in iOS 13. Once you've updated to the latest version, try enabling the Dark Mode. Shortcuts for iPhone, iPad, and Mac is one of Apples most versatile apps it connects actions you take on your device, apps, and the content inside them all together in new ways and the variety of ways to run shortcuts from across the system makes it a multitool like no other. One of the more powerful ways to use the Shortcuts app is by sharing from an app into a shortcut using the Share Sheet, which takes the content and uses it as the Shortcut Input at the start of your shortcut. This powerful tool allows Shortcuts users to initiate their shortcuts from inside other apps, allows users to interlink their apps and content together in their workflows, and provides a use case that allows users to get a lot more value from learning how to build Shortcuts. Heres how to take advantage of the Share Sheet in your shortcuts: Run shortcuts from other apps Running shortcuts from the Share Sheet allows any Apple user to create their own set of action commands that appear underneath the list of app commands that appear when you activate the Share Sheet. Instead of only having that default list of functions available from your apps in the Share Sheet, you can build your own inside Shortcuts and set the shortcut to appear in the Share Sheet. (Image credit: Future) You can set a shortcut to show in the Share Sheet by toggling the option in the shortcut detail view (shown under the i information icon in iOS 16), or by selecting the Shortcut Input variable from anywhere in the variable picker of your shortcut. After either method is used, a small bar appears at the top of the shortcut, showing that the shortcut can Receive Any Input from Share Sheet, plus an option below for If theres no input: Continue. More offers spot-on advice and guidance from our team of experts, with decades of Apple device experience to lean on. Learn more with iMore! Tapping on the "Any" option allows you to customize the input types, which fall into categories for Media, Documents, Web, Places, Communication, and Other. Selecting or deselecting these options will filter whether or not the shortcut shows up in the Share Sheet depending on the type of content being shared; if Images and Media are deselected, that shortcut won't show up when sharing text, for example. Overall, this filtering function allows users to customize when and where their Share Sheet shortcuts appear, mostly so a large list of shortcuts doesn't crowd up the list when they are functionally not built for the current type of content a nice feature for showing shortcuts when they're relevant and hiding them when they're not. Connect apps and content (Image credit: Future) Once you've built shortcuts that appear in the correct Share Sheet locations based on their input types, the content gets passed as the Shortcut Input at the start of the shortcut. Share Sheet shortcuts will appear when sharing content from apps like Safari or Twitter, where the URLs are passed as input and filtered into the Web content types depending on if it's a web page, article, or just a website link, for example. Similarly, selecting text and using the Share option in the Copy and Paste menu is also a great way to pass that text as input into your shortcut. Alternatively, sharing from Files is a great way to pass documents or folders into a shortcut. All these work great when you're trying to get work done on a small device, like using Shortcuts from your iPhone. (Image credit: Future) Working with images and media is also a powerful way to take advantage of the utility Shortcuts provides. With Shortcuts, it's possible to do things like converting images, changing file types by renaming, and even high-level operations like using base64 encoding to convert an image into a computer-readable string of text all super handy to run from the Share Sheet in Photos when working from your favorite iPad, for example. Get more value from Shortcuts! For many people, this jumping-off point is a great resource for how to start your shortcut, because the blank slate can often be tricky for newer users who see an empty shortcut and don't know where to begin. With a Share Sheet shortcut, the content begins from another app, gets processed inside Shortcuts, and often ends up in another app or converted into a file itself you don't have to find some way to get data into your shortcut using a Shortcuts action. (Image credit: Future) Plus, shortcuts that are set for the Share Sheet can be customized to work specifically in different contexts for more dynamic workflows. Once the Shortcut Input area is activated, there is an additional filter for If there is no input when changed from Continue (which intentionally has no effect), the shortcut can also Stop and Respond with an alert, Ask For an input, or Get Clipboard to retrieve any data you've copied. Stop and Respond works well when you want the Shortcut to reply with an alert that informs you of what happens, like providing a custom error message. The Ask For option includes a second parameter that defaults to Photos, but on expanding the menu shows Files, Text, Date, Contacts, Email Address, Music, and Phone Number as well. Selecting one of these and running the shortcut will show a pop-up picker with no prompt, similar to the Select actions for each of the content types found in the Shortcuts app. Finally, the Get Clipboard action will look for anything that you've copied and have ready to paste, taking that content as input instead. Using this Clipboard option makes Share Sheet shortcuts more multi-functional, letting users have the alternate option to copy content instead of sharing it depending on their current context and run it through the shortcut directly (such as below the Shortcuts widget). A more functional way to use Shortcuts (Image credit: Future) In many ways, Share Sheet shortcuts are the most functional way that any Apple user can take advantage of Shortcuts utility its available throughout the system, it ties directly into apps and content that users already work with, and adds a layer of customization that makes each shortcut more than a quick Siri command, into a macro they can use to get real work done. The Share Sheets input filters also fit into Shortcuts meta goal of being present when you need it and hidden when you don't its a context-aware tool thats getting closer and closer to the ideal of a smart assistant. For that part in particular id like to see further filters for contexts like specific apps or categories of apps (perhaps even Focus Modes or Focus Filters?), but that if that did happen id'd likely be for another future release. Until then, the Share Sheet is ripe with opportunity to build powerful tools in the Shortcuts app every Apple user should take a look at the content, apps, and workflows they use to get things done and see if theres a chance to automate with a good Share Sheet shortcut. iPad This question hasnt been answered correctly as far as Ive looked so this is the solution Ive found. I couldnt find shortcuts that I had made while in different apps, even after enabling the Show in Share Sheets toggle button within the Shortcuts app for an individual shortcut. Restarting my iPad didnt help, nor did doing anything within the settings app. The fix was within the Shortcuts app itself. Steps are listed below: 1) Open the Shortcuts app and click the three dots (⋮) for a specific shortcut to edit it (found in top right corner of shortcut widget). 2) Along the top menu bar, click the share sheet symbol (box w/arrow) and scroll to the bottom of the pop up list/menu and click edit actions. 3) At the bottom of the list that pops up you should see the shortcut youve made listed under Other Actions, click the green + button next to the shortcut name -> this will add it to your Favorites. 4) Now you can exit the Shortcuts app and open any other app that utilizes the share sheet function and find your new shortcut in the list (typically listed below the save to files or print shortcut options). Posted on Apr 27, 2023 2:56 PM Reply Posted on Sep 20, 2023 8:21 PM Im having the same issue with none of my shortcuts showing up in any share sheet in any app, despite having been there previously, and your fix did not help/apply in my case. The issue Im experiencing started only after updating to ios17, and all of a sudden all of my shortcuts have disappeared and will not return to share sheets no matter what I do, and Ive done literally everything I can think of/anyone else has suggested (ie, toggling permissions/show in share sheet, task killing/restarting the shortcuts app/whatever app Im trying to use the shortcut in, soft resetting phone, toggling every setting for Shortcuts that is toggle-able from within system settings, etc) FWIW the shortcuts do still work if I try to execute them from within the shortcuts app, but that kind of defeats the purpose since its inconvenient af and def not a shortcut in any sense of the word. Oct 17, 2023 3:46 PM in response to drscrubdaddy Didnt work for me either. Tried all suggestions circulating online, even completely removing the shortcuts app and reinstalling, then recreating the shortcut. Even with only 1 previously working shortcut newly created, it does not show up in the share sheet. C'mon Apple, get your act together... 1 step forward, 2 steps backward... Dec 5, 2023 10:43 AM in response to nadim103 Just an update for everyone: I had iCloud sync/backup on for shortcuts, which appears to put them back automatically if you newly install the shortcuts app on any device, it just takes say 10-30 minutes, so be patient. The solution for me, was to uninstall the shortcuts app, then reinstall it from the App Store. As mentioned above, dont be impatient. Check you have iCloud sync/backup on for shortcuts, and if yes, give it 10-30 mins to let it download and restore the shortcuts. Over time, all mine came back, and they appeared in the menu shortly after. This was the ONLY way I could get them to show back up. Dec 14, 2023 10:56 AM in response to xrtf8 Unfortunately I tried this and it hasn't worked and it's going on two hours post-reinstall. I'm keeping my fingers crossed it's just taking longer. Aug 13, 2023 10:00 AM in response to drscrubdaddy Didnt work for me, alas. My iPad will not show any shortcuts in the share sheet. They worked forever and now are gone. They still work on my iPhone. Argh. Update: I started to delete shortcuts that used the share sheet, and this returned my functionality. Something must have been corrupted in one of them. Dec 5, 2023 10:21 AM in response to drscrubdaddy Still a problem for me in December 2023 on the iPad with OS16.6. I'm only trying to share PDFs across the several PDF readers I have, nothing demanding. In my case, from within the Outlook App I can't even share to Books. Literally 1 out of the 5 Apps are showing. Click more, and it doesn't help. From Books I can share to Adobe but not the app I have showing when trying to share from Outlook! This thread has been closed by the system or the community team. You may vote for any posts you find helpful, or search the Community for additional answers. Shortcuts & Shortcuts app missing in share sheets Shortcuts is Apples new automation app for iOS 12. It integrates with Siri and lets you build all kinds of amazing automated workflows, from controlling your device settings, music and home automation, to interact with all your apps without opening the apps. What can I do with Shortcuts The Shortcuts app opens up a lot of new way to use your phone and Siri. For example ask Siri to create a new note in your favourite note-app (mine is Bear). Craft TO-DOs to check off in your favourite TO-DO list app (mine is Things). Identify a song. Manipulate photos. Automate your Commute with your favourite podcast and a route in Google- or Apple Maps. Upload or download photos to or from a service. Consume APIs to get current weather status, latest news, gas-prices, etc. Managing your device like setting Do not Disturb or Brightness. And much much more. Based on how you use your iOS device your app usage and your browser, email, and messaging history Siri suggests simple, useful shortcuts that you can quickly tap to run. Once you add the shortcut to Siri, you can simply summon Siri, then say the shortcut phrase to run it. In short: A shortcut provides a quick way to get things done with your device, external services and apps, with just a tap or by asking Siri. The Shortcuts app You can use the Shortcuts app to add new Shortcuts or if you like custom-build your own Shortcuts. The app lets you combine multiple steps across multiple apps to create powerful task automations. After you add shortcuts from our website ShareShortcuts.com or create your own, you can launch them in the app, from iOS Today View, from your iOS Home screen, or by asking Siri. Well cover all these steps later on this blog. Whats an action? When building custom Shortcuts for your own use or to share on ShareShortcuts.com you'll start with a blank sheet, and then drops actions on the sheet to build the Shortcut. An action is the building block of every Shortcut and each action is a single step that performs a particular function. For example, a shortcut that posts an animated GIF to Twitter might contain three consecutive actions: Get Latest Photos grabs the latest photos that you took on your device; Make GIF uses those photos to build an animated GIF; and Tweet automatically posts the GIF to your Twitter account. When you run a Shortcut on your device, each action proceeds in a natural sequence from the first action to the last action. By arranging actions that perform individual tasks in specific ways, you can define how a Shortcut acts as it runs through each step. In the above example, if you try to rearrange the order of the Actions, you'll get a new result: Get Latest Photos, Tweet, Make GIF; Grabs the latest photo, posts the photo to Twitter and then makes a GIF that nobody will ever see. The best way to learn: Dig in The best way to learn how to build Shortcuts is to download some cool existing Shortcuts, and see how they are built. Dig into the Actions and understand what each step does. Browse our Gallery of awesome shortcuts and download some cool Shortcuts to get started. Just tap the Dots on a Shortcut to reveal the Actions and building blocks behind it. Our gallery The Apple Shortcuts Gallery is a human-curated gallery maintained by Apple for selected Shortcuts. ShareShortcuts.com is an open index, everybody can share their creations We have more than 100+ Shortcuts just 3 days after launching the website and still growing. If you dont have the time or interest to build your own Shortcuts, theres a ton of pre-build awesome Shortcuts that you can easily download and start using - and that really the beauty of Shortcuts - its open allowing us to share awesome creations. The share sheet on your iPhone is a powerful tool that allows you to easily share content with others, save it for later, or perform various other actions. It is a quick and convenient way to share photos, links, files, and more with friends, family, or colleagues. In this article, we will explore how to use and customize the share sheet on your iPhone to make the most of its features and capabilities. What is the Share Sheet? The share sheet on your iPhone is a menu that appears when you tap the share button in an app or on a website. It allows you to share content with others via various methods such as messaging, email, social media, and more. The share sheet also provides options for saving content to your device, printing it, or opening it in another app. Using the Share Sheet Using the share sheet on your iPhone is simple and intuitive. Heres how to do it: Open the app or website containing the content you want to share. Locate the share button, which is typically represented by a square with an arrow pointing up or an icon resembling a box with an arrow coming out of it. Tap the share button to open the share sheet. Choose the method you want to use to share the content, such as messaging, email, social media, or another app. Follow the prompts to complete the sharing process. Customizing the Share Sheet The share sheet on your iPhone can be customized to suit your preferences and needs. Here are some ways you can customize the share sheet: Rearrange Share Options: You can rearrange the share options on the share sheet to prioritize the methods you use most frequently. To do this, tap and hold on an option, then drag it to the desired position. Remove Share Options: If there are share options that you never use, you can remove them from the share sheet. To do this, tap the "More" button, then tap "Edit" and deselect the options you want to remove. Add Share Options: You can also add new share options to the share sheet. To do this, tap the "More" button, then tap "Edit" and select the options you want to add. Customize the Share Sheet Layout: You can customize the layout of the share sheet by changing the size of the icons, adding a background color, or adjusting the transparency. To do this, go to Settings > General > Accessibility > Reduce Transparency and toggle the switch to customize the appearance of the share sheet. Create Shortcuts: You can create shortcuts for sharing content with specific contacts or groups. To do this, go to Settings > Shortcuts > Share Sheet and tap "Add Shortcut" to create a new shortcut. Benefits of Using the Share Sheet Using the share sheet on your iPhone offers several benefits: Convenience: The share sheet provides a quick and easy way to share content with others without having to switch between apps or copy and paste links. Customization: By customizing the share sheet, you can tailor it to suit your preferences and needs, making it more efficient and user-friendly. Efficiency: The share sheet streamlines the sharing process, allowing you to quickly share content with others or save it for later. Collaboration: The share sheet makes it easy to collaborate with others by sharing files, photos, links, and more. In conclusion, the share sheet on your iPhone is a valuable tool that can enhance your sharing experience and streamline your workflow. By learning how to use and customize the share sheet, you can make the most of its features and capabilities, saving time and increasing productivity. Whether you are sharing photos with friends, saving articles for later reading, or collaborating with colleagues on a project, the share sheet is a versatile and powerful tool that can help you get the job done. Here are the sections and major options available in the Share function. 1 Content Options tapping Options will display the options available for this content. These options will vary depending on the content that you are displaying. For example, with Photos you share, do you want to include location data with the shared photo. 2 Select Content the current content has a check mark on the display. Some apps allow you to select additional photos or other content by swiping left or right and placing a check mark on the additional selection. 3 Recent Message or AirDrop contacts are displayed as sharing suggestions. This will allow you to quickly access contacts that you have used recently. 4 Apps Panel if you wish to transfer the content (photo) to another app, those apps will appear in the app row. Swipe left to access additional apps. 5 Favorite Actions If you have favorite actions that you use frequently, you can identify those actions as Favorites to be included at the top of the Actions List. Scroll down and tap on Edit Actions to identify favorites. 6 Actions List The Actions list will display the various actions that are available. This list will vary depending on the app. The list can be quite long and you will swipe up to access the full list. See below for information about changing the Actions List. Select version: iOS 18 iOS 17 iOS 16 iOS 15 Modifying this control will update this page automatically The share sheet allows you to use content from an app as input. The Receive Whats On Screen option allows you to send content to a shortcut when using other ways of running a shortcutsuch as Siri or back tap. When run, the shortcut can receive onscreen items from supported apps, such as Safari, Maps, or Photos. The items onscreen are passed into the first action of your shortcut. You can limit the input to the shortcut to allow only specific types of inputfor example, if you have shortcut to process URLs and your screen has URLs and images on screen. For more information about input types in Shortcuts on iPhone or iPad. Helpful? Thanks for your feedback.

Shortcut not showing in share sheet. Share shortcuts. Shortcuts sharepoint. Shortcuts show in share sheet.