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Ms-700 managing microsoft teams exam guide

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Build essential skills for managing, deploying, and securing Teams with this updated exam guide focused on MS-700Unlock access to web-based exam prep resources, including practice questions, mock exams, flashcards, and exam tipsKey FeaturesStudy the latest exam objectives with a guide meticulously aligned for a comprehensive Teams understandingApply your knowledge through real-world case studies and best practices for effective Teams administrationAssess your exam readiness with practice materials to take the MS-700 exam confidently and excel in your job performanceBook DescriptionMS-700 Managing Microsoft Teams Exam Guide, Third Edition provides a thorough exploration of Microsoft Teams administration, charting a clear pathway to mastering deployment, management, and optimization within the Microsoft 365 ecosystem. Devoted to empowering users to harness the full potential of Microsoft 365 tools, Nate Chamberlain draws from his extensive experience as a Microsoft Certified Trainer and Project Management Professional, to infuse this guide with educational insights into Microsoft Teams administration.This edition equips you with the latest features and essential knowledge to navigate the Teams admin center and use PowerShell for comprehensive management. This guide instills confidence for the MS-700 certification exam while serving as a handy reference for daily administration. Through concise chapters, you'll uncover Teams policies, essential settings, and configuration nuances crucial for any Teams administrator. Complex concepts are distilled into actionable strategies and best practices, preparing you for real-world challenges in deploying and managing Teams. It also includes web-based exam prep resources like mock exams, interactive flashcards, and valuable exam tips.By the end of this book, you'll be primed to excel in the exam and advance in your role as a skilled Microsoft Teams administrator.What you will learnPlan and configure your Microsoft Teams environmentManage security and compliance for Microsoft TeamsImplement governance and lifecycle managementAdminister Microsoft Teams clients and devicesCreate and manage teams, channels, chats, and appsManage meetings and events in Microsoft teamsMonitor, report, and troubleshoot usage, performance, audio, video, and client issuesPractice and prepare for the exam with mock exams and additional exam resourcesWho this book is forThis book is for IT professionals taking the Microsoft 365 Certified: Teams Administrator Associate (MS-700) certification exam. It's tailored for those managing Microsoft Teams and Microsoft 365 collaboration and communication solutions, including aspects of Teams Phone and Teams clients and devices. Prior experience with Microsoft 365 services (SharePoint Online, OneDrive, Exchange, and Microsoft Entra ID) and Teams features is required. Familiarity with networking, identity, licensing, information management, user adoption, and integration with Microsoft Viva and Power Platform will be beneficial.Table of ContentsPlanning and Configuring Network Settings for Microsoft TeamsManaging Security and Compliance Settings for Microsoft TeamsPlanning and Implementing Governance and Lifecycle ManagementConfiguring and Managing External CollaborationManaging Microsoft Teams Clients and DevicesCreating and Managing TeamsManaging Channels and ChatsManaging Apps for Microsoft TeamsManaging Meetings and EventsManaging Phone Numbers and Services for Teams Phone(N.B. Please use the Read Sample option to see further chapters) Founded2004HeadquartersFarmington, UtahCountry/TerritoryUnited StatesCEOAaron SkonnardRelated People & CompaniesView ProfileView Profile Team collaboration application Microsoft TeamsMicrosoft Teams' channel tab, as seen on the Microsoft Windows operating systemDeveloper(s)MicrosoftInitial releaseMarch 14, 2017; 8 years ago (2017-03-14)Stable release(s) [±]Windows25094.310 (Build 3616.953) / 22 April 2025; 25 days ago (2025-04-22)[1][2]macOS25093.2105 (Build 3614.8220) / 5 May 2025; 12 days ago (2025-05-05)[1]WebApril 2025 Update (25040319111) / 24 April 2025; 23 days ago (2025-04-24)[1]Android1416/1.0.0.2025082802 / 6 May 2025; 11 days ago (2025-05-06)[1][3][4]iOS7.8.0 / 9 May 2025; 8 days ago (2025-05-09)[1][5]Windows (Classic)1.8.00.9760 / 21 April 2025; 26 days ago (2025-04-21)[1]macOS (Classic)1.8.00.9657 / 21 April 2025; 26 days ago (2025-04-21)[1]Web (Classic)April 2025 Update (1.0.0.2025040601) / 14 April 2025; 33 days ago (2025-04-14)[1]Linux, discontinued1.5.00.23861 / 19 September 2022; 2 years ago (2022-09-19)[6][7] Written inTypeScript, Angular, React1.0: Electron[8]2.0: Microsoft Edge WebView2[9]Operating systemWindows, macOS, iOS, Android, WebPredecessorSkypeAvailable in48 languagesList of languagesEnglish, Arabic, Bengali, Bulgarian, Catalan, Croatian, Czech, Danish, Dutch, Estonian, Filipino, Finnish, French, German, Greek, Gujarati, Hebrew, Hindi, Hungarian, Icelandic, Indonesian, Italian, Japanese, Kannada, Korean, Latvian, Lithuanian, Malayalam, Marathi, Norwegian Bokmål, Norwegian Nynorsk, Polish, Portuguese, Romanian, Russian, Serbian, Simplified Chinese, Slovak, Slovenian, Spanish, Swedish, Tamil, Telugu, Thai, Traditional Chinese, Turkish, Ukrainian and Vietnamese.[5]TypeCollaborative softwareLicenseProprietary commercial cloud softwareWebsiteteams.microsoft.com Microsoft Teams is a team collaboration application developed by Microsoft as part of the Microsoft 365 family of products, offering workspace chat and video conferencing, file storage, and integration of proprietary and third-party applications and services.[10] Teams replaced other Microsoft-operated business messaging and collaboration platforms, including Skype for Business and Microsoft Classroom. Throughout the COVID-19 pandemic, Teams and software such as Zoom, Slack, and Google Meet gained much interest as many meetings moved to a virtual environment.[11] As of January 2023[update], it had around 280 million monthly users.[12] On August 29, 2007, Microsoft purchased Parlano and its persistent group chat product, MindAlign.[13] On March 4, 2016, Microsoft had considered buying Slack for $8 billion, but Bill Gates was against the purchase, stating that the firm should instead focus on improving Skype for Business.[14] Lu Qi, EVP of Applications and Services, was leading the push to purchase Slack.[14] After Lu's departure from the company later that year, Microsoft announced Teams to the public as a direct competitor to Slack at an event in New York City on November 2, 2016,[10][15] and was launched worldwide on March 14, 2017.[16][17] It is currently led by Microsoft corporate vice president Brian MacDonald.[18] Slack ran a full-page advertisement in the New York Times acknowledging the competing service.[19] Although Slack was used by 28 companies in the Fortune 100, The Verge wrote that executives would question paying for the service if Teams provides a similar function in their company's existing Office 365 subscription.[19] ZDNET reported that the companies were not competing for the same audience, as Teams, at the time, did not let members outside the subscription join the platform, and small businesses and freelancers would have been unlikely to switch.[20] Microsoft has since added this functionality.[21] In response to Teams' announcement, Slack deepened in-product integration with Google services.[22] In May 2017, Microsoft announced Teams would replace Microsoft Classroom in Office 365 Education.[23][24] On July 12, 2018, Microsoft announced a free version of Teams, offering most of the platform's communication options for no charge, but limiting the number of users and team file storage capacity.[25][26] In January 2019, Microsoft released an update targeting "Firstline Workers" in order to improve the interoperability of Teams between different computers for retail workers.[27][28] In September 2019, Microsoft announced that Skype for Business would be discontinued in favor of Teams, which occurred on July 31, 2021.[29][30] In early 2020, Microsoft announced a "Walkie Talkie" feature which uses push-to-talk on smartphones and tablets over Wi-Fi or cellular data for employees who speak with customers or run day-to-day operations.[31] On March 19, 2020, Microsoft announced Teams had hit 44 million daily users,[32] mostly due to the COVID-19 pandemic.[33] On a single day in April, it logged 4.1 billion meeting minutes.[34] In December 2019, Microsoft released a public preview of Microsoft Teams for Linux,[35] which it discontinued in 2022.[7] In July 2020, Microsoft shut down its video game livestreaming service Mixer, and announced that its developers would be working some of its technology into Teams.[36] On February 28, 2025, Microsoft announced that Skype would be retired on May 5, 2025 in order to focus on Teams. Users were given the option to export or move data to Microsoft Teams.[37][38] Active User Numbers July 11, 2019 (2019-07-11) 13 million daily[39][40] November 19, 2019 (2019-11-19) 20 million daily[41] March 12, 2020 (2020-03-12) 32 million daily[33] March 19, 2020 (2020-03-19) 44 million daily[42] April 29, 2020 (2020-04-29) 75 million daily[43] April 27, 2021 (2021-04-27) 145 million daily[44] July 27, 2021 (2021-07-27) 250 million monthly[45] January 25, 2022 (2022-01-25) 270 million monthly[46] July 18, 2023 (2023-07-18) 300 million monthly[47] Microsoft Teams is a web-based desktop app, originally developed on top of the Electron framework which combines the Chromium rendering engine and the Node.js JavaScript platform.[48] Version 2.0 was rebuilt using the Evergreen version of Microsoft Edge WebView2 in place of Electron.[9] Teams allows users to communicate in two-way persistent chats with one or multiple participants. Participants can message using text, emojis, stickers and gifs, as well as sharing links and files. In August 2022, the chat feature was updated for "chat with yourself"; allowing for the organization of files, notes, comments, images, and videos within a private chat tab.[49] Teams allows communities, groups, or teams to contribute in a shared workspace where messages and digital content on a specific topic are shared. Team members can join through an invitation sent by a team administrator or owner or sharing of a specific URL.[50] Teams for Education allows admins and teachers to set up groups for classes, professional learning communities (PLCs), staff members, and everyone.[51] Channels allow team members to communicate without the use of email or group SMS (texting). Users can reply to posts with text, images, GIFs, and image macros. Direct messages send private messages to designated users rather than the entire channel. Connectors can be used within a channel to submit information contacted through a third-party service.[21] Connectors include Mailchimp, Facebook Pages, Twitter, Power BI and Bing News. Ad-hoc groups can be created to share instant messaging, audio calls (VoIP), and video calls inside the client software. A feature on one of the higher cost licencing tiers allows connectivity to the public switched telephone network (PSTN) telephone system. This allows users to use Teams as if it were a telephone, making and receiving calls over the PSTN, including the ability to host "conference calls" with multiple participants.[52] Meetings can be scheduled with multiple participants able to share audio, video, chat and presented content with all participants. Multiple users can connect via a meeting link.[53] Automated minutes are possible using the recording and transcript features. Teams has a plugin for Microsoft Outlook to schedule a Teams Meeting in Outlook for a specific date and time and invite others to attend.[54] If a meeting is scheduled within a channel, users visiting the channel are able to see if a meeting is in progress. Teams Live Events replaces Skype Meeting Broadcast for users to broadcast to 10,000 participants on Teams, Yammer, or Microsoft Stream.[55] Breakout rooms split a meeting into small groups.[56] This is often utilized for collaboration during trainings or any environment where having all participants speak at once could be disruptive or unfeasible. Breakout rooms can be set by the hosts to a certain length of time, after which all participants will automatically rejoin the main meeting room.[57] Front Row adjusts the layout of the viewer's screen, placing the speaker or content in the center of the gallery with other meeting participant's video feeds reduced in size and located below the speaker.[58] Microsoft Teams for Education allows teachers to distribute, provide feedback, and grade student assignments turned in via Teams using the Assignments tab through Office 365 for Education subscribers.[51] Quizzes can also be assigned to students through an integration with Office Forms.[59] Microsoft Teams is based on a number of Microsoft-specific protocols.[60] Video conferences are realized over the protocol MNP24, known from the Skype consumer version. VoIP and video conference clients based on SIP and H.323 need special gateways to connect to Microsoft Teams servers.[61] With the help of Interactive Connectivity Establishment (ICE), clients behind Network address translation routers and restrictive firewalls are also able to connect, if peer-to-peer is not possible. Microsoft Teams has integrations through Microsoft AppSource, its integration marketplace.[58] In 2020, Microsoft partnered with KUDO, a cloud-based solution with language interpretation, to allow integrated language meeting controls.[62] In June 2022, an update was released using AI to improve call audio through the elimination of background feedback loops and canceling non-vocal audio.[63] In July 2023, the European Commission opened an anti-trust investigation into the possibility that Microsoft unfairly used its office suite market power to increase sales of Teams and hurt its competitors. The next month, Microsoft announced it would make Teams an optional part of the Microsoft 365 bundle, and provide more information to software developers to allow Teams users to transition to competing software with their Teams data.[64] In early 2023, Microsoft updated Teams to open links from chats in Microsoft Edge instead of the default browser set by the user.[65] In June 2024, the EU Commission charged Microsoft with antitrust violations for bundling Microsoft Teams into the Office suite.[66] Comparison of web conferencing software Innovative Communications Alliance Microsoft Mesh Microsoft NetMeeting Microsoft Office Live Meeting Windows Meeting Space ^ a b c d e f g h "Version update history for the new and classic Microsoft Teams app". Microsoft Learn. Retrieved May 1, 2025. ^ "Microsoft Teams". Microsoft Apps. Retrieved May 12, 2025. ^ "Microsoft Teams". Google Play. Retrieved May 12, 2025. ^ "Microsoft Teams 1416/1.0.0.2025082802". APKMirror. May 6, 2025. 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